MINISTRY OF HEALTH
Brunei Darussalam

APPLICATION FORM FOR ACCREDITATION OF RADIOLOGY FACILITY

Name of facility/centre:

Address:

City: Country:

Contact Numbers: (Tel) (Fax)

E-mail address (if available):

1. REGISTRATION

	YES	NO
• Do you have Standard Operating Procedures?		
• Is the identity of individuals for Chest x-ray verified?		

- How is the identity verified?
- How is pregnancy status checked?

2. RADIOGRAPHY FACILITIES

• Is there a radiation licensing body in the country?		
• Is your facility licensed?		

- When does your licence/registration expire?
- To which standards does the licensing adhere (ICRP, Internal Occupational Health & Safety, etc.)?

• Do you have a Quality Assurance programme at your facility?		
• Do you have a periodic maintenance programme?		

3. DEVELOPING FACILITY

• Do you use manual or automatic processing?		
• Is there a Quality Assurance program for automatic processing?		

4. IMAGE ASSESSMENT

	YES	NO
• What size of film do you use?		
• About your chest radiographs:		
1. Are the individual's name and date imprinted radiographically?		
2. Is an anatomic/side marker present?		
3. Is collimation present?		
4. Are the sterno-clavicular joints equidistant?		
5. Are the scapulae out of the lung fields?		
6. Are the lateral chest walls included on the radiograph?		
7. Are the lung apices included on the radiograph?		
8. Are the costo-phrenic angles included on radiograph?		
9. Is there good inspiration?		
10. Is density 1.0 at T4 (up to T4 visible)?		
• Does lead lettering/numbering obscure the lung fields?		
• Is there a reject analysis/spoilage rate program?		
• What is the reject/spoilage rate per month?		

5. RADIOGRAHPHIC QUALIFICATIONS & TRAINING

	YES	NO
• Have the Radiographers undergone an accredited training program?		
• Is the training program accredited by the Radiographers/National licensing board?		
• Are records available?		
• Have the radiographers been trained in the applications of the machine(s) used for CXR production and related processing equipments?		
• Are records available?		

6. RADIOLOGIST AND REPORTING FACILITIES

- How many radiologists report chest radiographs at your institution?
- Qualifications of reporting radiologists:

- What other work do they do?

7. OTHERS

- Will radiographs be given to individuals to take to Brunei? | | |
- What other countries do you do pre-employment health screening for?

- Please attach copies of *all* relevant licences and certificates from your institution, including those of the radiographic staff and radiologist/s, and accreditation from other countries if any.

8. ANY OTHER NOTES/COMMENTS/INFORMATION:

All completed forms to be forwarded to:

1. ***The Director General of Health Services***
   Department of Health Services
   Ministry of Health
   Jalan Menteri Besar
   Bandar Seri Begawan
   Brunei Darussalam BB3910