

Ruj Kami: (20)KK/UPK/IT/2024

REFERENCE OF TENDER	DESCRIPTION OF TENDER	TIME PERIOD OF TENDER	DEPARTMENT/DIVISION/UNIT REQUESTING TENDER	FEES	CLOSING DATE NOT LATER THAN 12.00AM	FOCAL PERSON
KK/80/2024/JPK(TC)	<p>PROVISION OF MAINTENANCE SERVICES FOR PLUMBING SANITARY AND DRAINAGE FOR BUILDING UNDER HEALTH CENTRE TUTONG, MINISTRY OF HEALTH FOR A PERIOD OF THREE(3) YEARS</p> <p><u>Eligibility for Tenderers:</u> Registered with Ministry of Health or Ministry of Development</p> <p><u>Class:</u> III and above <u>Category:</u> M03, KA04 or KP04</p>	3 YEARS	DEPARTMENT OF HEALTH SERVICES	\$30.00	21 ST MAY 2024	<i>Head of Section Estet Management Section PMMPMHAMBH Hospital, Tutong Contact No: 4260721 ext 181/188</i>

NOMBOR TAWARAN : KK/80/2024/JPK(TC)

**KEMENTERIAN KESIHATAN
NEGARA BRUNEI DARUSSALAM**

**PROVISION OF MAINTENANCE SERVICES FOR PLUMBING
SANITARY AND DRAINAGE FOR BUILDING UNDER HEALTH
CENTRE TUTONG, MINISTRY OF HEALTH FOR A PERIOD OF
THREE(3) YEARS**

YURAN TAWARAN: \$30.00

NOMBOR RESIT :

TARIKH TUTUP : HARI SELASA, 21HB MAY 2024

JAM : 2.00 PETANG

KEPADA :

**PENGERUSI LEMBAGA TAWARAN KECIL
PETI TAWARAN, TINGKAT BAWAH
BANGUNAN KEMENTERIAN KESIHATAN
COMMONWEALTH DRIVE
BANDAR SERI BEGAWAN BB 3910
NEGARA BRUNEI DARUSSALAM**

(CLUSTERING)

SECTION 2

SPECIFICATIONS

TENDER REF.: KK/80/2024/JPK(TC)

**INVITATION TO TENDER
THE PROVISION OF MAINTENANCE SERVICES FOR PLUMBING SANITARY AND DRAINAGE
FOR BUILDINGS UNDER HEALTH CENTERS TUTONG, MINISTRY OF HEALTH FOR A PERIOD
OF THREE (3) YEARS**

1. GENERAL

- Tenderers are ought from suitably qualified contractors who wish to be considered for the provision of maintenance services (hereinafter referred to as “Maintenance Services”) for **PLUMBING SANITARY AND DRAINAGE FOR BUILDINGS UNDER HEALTH CENTERS TUTONG, MINISTRY OF HEALTH FOR A PERIOD OF THREE (3) YEARS.**
- The Tenderer shall provide Maintenance Services for the system inclusive of all necessary spare parts and replacement parts ensure that the system is kept in good working order and condition and functioning efficiently within the manufacturer’s specification. The Maintenance Services consist of:
 - Preventive Maintenance
 - Corrective Maintenance
- All prices to be quoted shall include labor, parts and transport charges.
- The Tenderer shall also ensure that technical services shall be available twenty-four (24) hours a day for the convenience of the Government to provide assistance for any emergency service. In the event that any attended calls are made during the preventive maintenance period, there shall not be any charges for the replacement of parts.

2. MAINTENANCE SERVICES

2.1 PREVENTIVE MAINTENANCE

- Scheduled or routine preventive maintenance, which includes testing and inspection, on the system shall be performed during Government working hours (07.45 am – 12.15 pm and 01.00 pm – 04.30 pm).
- Preventive maintenance shall be performed in accordance with the maintenance schedules set out in **Schedule A – Plan Preventive Maintenance Schedules (PPM).**
- The frequencies of the preventive maintenance may be adjusted by mutual agreement, to suit the duty and conditions of operation of the system’s equipment.
- Where follow – up work is considered necessary and involves further repairs the Tenderer shall notify the Superintendent Officer of the extent of the repairs before proceeding with the work.
- The Tenderer shall ensure that downtime of any of the equipment within the system is kept to a minimum. The maximum period for which any equipment to be continuously out-of service shall be **three (3) days.** A penalty of **B\$100.00 per day** shall be imposed if the said there period is exceeded and that, it is in the opinion of the Superintendent Officer, the system ought reasonably to have been put back to service.
- The Tenderer is also required to submit monthly reports covering details of periodic inspection servicing and repairs. The monthly report shall include, but not limited to, a log showing time

when fault notice was received, nature of fault, time when rectification works was initiated, actual time taken for repair, materials and parts used.

2.2 CORRECTIVE MAINTENANCE

- Corrective Maintenance shall be performed at **ANY TIME (inclusive of public holiday)** upon notification by the Superintending officer or his representative.
- The Tenderer shall dispatch his technician to a site specified by the Superintending officer or his representative within one (1) hour (hereinafter "Response Time") after being notified in writing or telephone that a fault is reported via a "Service Call Slip" which the Tenderer shall collect prior to commencing the repair or replacement works. This Service Call Slip must be certified by the Superintending officer or his representative with an official stamp, time in, time out and date.
- If the Response Time is exceeded, **a penalty of B\$50.00 per hour** upon the Tenderer for every hour or part thereof that the Response Time is exceeded.
- The technician shall complete any repair or replacement of parts within seven (7) days from the time the technician arrives at the specified site (hereinafter "Downtime"). **A penalty of B\$100.00 per day** shall be imposed if the said Downtime is exceeded and that, it is in opinion of Superintending Officer, the system ought reasonably to have been put back to service.
- Any breakdown report(s) shall be forwarded to the Estate Maintenance Section (hereinafter "EMS"), PMMPMHAMB Hospital on the next working day of approval of ESTET MAINTENANCE SECTION (EMS)'s Superintending Officer.

3. SPARE PARTS

- The Tenderer shall maintain sufficient spare parts which are commonly used to ensure and enable all preventive maintenance to be carried out and to replace any parts which may reasonably be expected to be needed due to breakdown.
- The Tenderer shall submit a price list of all parts or item as listed out in **Schedule B – Schedule of Spare Parts**. This list shall be inclusive of all duties, taxes, labour charges, transport charges and maintained for three years.
- The Tenderer shall remove and replace any parts supplied which are damaged, defective or do not meet the respective specification. Failure to do within the **stipulated time** by the Superintending officer may result in the removal of the part/s by the Superintending Officer and replaced by others. The Government reserves the right to recover all costs and expenses incurred for such removal and replacement.
- A grace period of **one (1) week** for repairs which are outstanding due to unavailability of spare parts or awaiting spare parts, after which penalty of **B\$100.00 per day or part thereof** shall be imposed. A written notice will be given to the Tenderer seven (7) days prior to expiry of the grace period and start of the penalty.
- If, in the opinion of the Superintending Officer, any of the parts supplied are not in accordance with the specifications, the superintending officer reserves the right to submit the part/s to expert examination and/or test. All costs in connection therewith shall be done by the Tenderer unless such examination and/or test show that the said part/s is/are in accordance with its specification/s.
- These shall be genuine parts, materials and consumables approved by the manufacturers and where new parts or materials are to be used, the Superintendent Officer's approval shall be an advance.

- The contractor shall give (9) months warranty period to all replacement parts and repair after complete works done

4. PERSONNEL

- To ensure the proper and efficient execution of the maintenance services, the Tenderer shall provide and employ qualified and competent workers to perform the Maintenance Services as follows:
 - One (1) registered Supervisor
 - Two (2) plumbers
- Failure to provide the required personnel to carry out the Maintenance Services will result in an imposition of the following charges:

○ Supervisor/Technician	-	B\$75.00/day
○ Plumber	-	B\$50.00/day
- The Tenderer shall ensure that such personnel are properly trained and employed (if they are employed outside of Brunei Darussalam) by the Tenderer throughout the three-year duration.
- The Tenderer is required to submit a list of names, addresses, qualification, experiences and other relevant information that the Superintending Officer may require, of all persons that shall be employed for the performance of the Maintenance Services in the format set out in Section 3 of this Invitation to Tender. Any amendments made to the list shall be submitted in writing within five (5) days upon knowledge that any person has been added or deleted from the list during the three-year duration.
- The Superintending Officer reserves the right to remove, reject or replace any persons employed by the Tenderer, who in the opinion of the Superintending Officer is not competent to execute the maintenance Services and shall direct the Tenderer to replace such person/s.
- All personnel employed by the Tenderer shall be neatly and properly attired in uniforms and equipped with proper tools and safety equipment to enable them to carry out their work safely, accurately and without any risk of causing damage to the materials or any of the building at PMMPMHAMB Hospital.

5. INSURANCE

- The Tenderer shall warrant that he will maintain at his own expense, comprehensive general liability, errors and omissions, workers' compensation, public liability, property damage and automobile liability insurance. Upon request by the Government, the Tenderer shall furnish certificates showing that such insurance is in effect and will not be cancelled or changed in the absence of a prior 30-days' written notice to the Government.

6. LOG BOOKS AND REPORTS

- A record of the work done on each maintenance visit for each location in **Schedule A** shall be noted in a log book by the Tenderer.
- The log book must show the date, time and duration of work performed; a description of work performed and the name of the Tenderer's personnel responsible for performing the work.
- Completion of the maintenance visit shall be affixed via the technician's signature and shall be confirmed in writing by the Superintending Officer or his representative.

- The log book must be available for inspection by the Government at any time.
- The Tenderer shall also submit Maintenance Service Reports in a format acceptable the Government and shall include the following information.
 - Reference number of any equipment of the system;
 - Job number;
 - Date of completion of job;
 - Date, time and total time any equipment of the system is made unavailable to the Government;
 - Name of Tenderer's technician/personnel responsible for carrying out the job; and
 - Comments of the person requesting the Maintenance Services.
- Any verbal reports made by the EMS on any breakdown shall be made available to the Superintending Officer or his representative within twenty-four (24) hours of receiving the complaint. Such report must state the nature of the fault, work done and whether any further work is required.

7. CONTRACT PRICE AND PAYMENT

- The tenderer shall quote the cost of an annual service contract which shall consist of the maintenance services charges and the cost of parts replaced (if any), upon receipt of:
 - One (1) original invoice;
 - One (1) duplicate invoice;
 - Service Call Slip;
 - A detailed Maintenance Service Report
- The Contractor shall submit the invoice of the previous month **on the first week of each month**. All claims shall be addressed to:

*Head of Section
 Estate Maintenance Section
 PMMPMHAMB Hospital, Tutong.
 Telephone no: 4260721 ext 181,188
 Negara Brunei Darussalam*
- Payment will be made within forty-five (45) days after submission of the invoice and other related documents, subject to any deduction under the Contract and satisfactory certification by the Government during the preceding month.

8. CONSUMABLES

- Consumable items as listed out in **Schedule C - Consumables items** shall be deemed to be included in the rates and prices for the maintenance services. No additional claims shall be entertained for these items.

9. USE OF SITE

- The Tenderer shall not use the site for any purpose other than that of carrying works in connection with the performance of the contract
- The Tenderer shall at all times keep the site clear and free from all surplus materials, rubbish, debris arising from the execution of the works and shall keep the site in a clean condition.

10. HEALTH AND SAFETY, PRECAUTION AGAINST CONTROL

- The Tenderer shall provide all necessary measure, comply with all health and safety regulations and rules that are force, and comply with all orders and instructions given to him from time to time by the Superintending Officer in regard to health and safety persons in the vicinity of the site and including safety and other regulation in force in the Hospital and any requirements of local Authority and/or Public Service Authority. No claim by the Tenderer for additional payment shall be allowed on the grounds of any misunderstanding or misinterpretation due lack of knowledge of these conditions, regulations and requirements.

PARTICULAR CONDITIONS

1. If the tenderer considers that particular works are required, prior to commencement of this contract, to put the equipment into satisfactory condition, then he must state in as much detail as possible the extent of such works. Any claims arising out of a failure to make such notification with the tender will be dismissed.
2. If the tenderer requires any clarification etc. of any part or parts of these tender document he shall bring them to the attention of the Superintending Officer as soon as possible, and in any case prior to tendering. If in the opinion of the Superintending Officer it is so required he shall issue any clarification to all tenderers. The tenderer may suggest or offer alternatives to put any part or parts of specification however these will not be considered unless a complete and detailed tender is submitted on the basis of unaltered specification.
3. All works on site will be coordinated by the contractor with the Hospital Superintendent or his designated, subordinate, who will arrange access to security areas, shut down of equipment etc. Quotation will be submitted in duplicate to the Superintending Officer.
4. Invoices shall be submitted by the contractor in line with the specification, to the Superintending Officer for equipment in addition to contractors own SERVICE CALL SHEET.
5. Also the Tenderer shall follow the work program shown in the "APPENDIX III" commencing from 1st day of the contract starting date for a period of "THREE YEARS". No deviation is allowed from the schedule without prior written consent from the Superintending Officer Ministry of Health.
6. All the works on site shall be carried out with the cooperation of the Superintending Officer/Client and with minimum disturbances to the client. The registered workers on site "must" wear proper uniforms-overall and identification badges showing clearly the name of their Company as well and suitable U.S or British Standard safety shoes and safety helmet as/when required.
7. Proper safety measures shall be taken by the contractor while dealing with switchboard, welding/brazing equipment and pressure vessels etc. on site.
8. All the old equipment, parts and waste removed from the site shall be returned to Ministry of Health store OR removed from site to an approved dumping area promptly without further reminder and an additional cost to the Brunei Government.
9. The Contractor shall not install any equipment/parts without prior approval from the Superintending Officer regarding quality/make/country of origin.
10. The ministry has every right to call for the original Invoice/Airway Bill to check the country origin and wheather the equipment/parts suppld under this.
11. The Contractor cannot claim any payment due to the routine services for the particular location (ROUTINE PREVENTIVE MAINTENANCE WORK PROGRAMME/SCHDULE) for a month after the completion of his work carrying-out immediate on site repairs where required during after office hours, at weekend and at public holidays.
12. One month before the end of contract a joint inspection will be held and the contractor shall submit reports for approval. The Contractor shall be responsible for the retification of any defect (within the terms of this contract) found or recorded due to the inspection and to enable the plan operate in good working order before being accepted for hand-over back to the Estet Maintenance Section. It the Contractor fails to rectify the said defects, the Estet Maintenance Section shall have the right to appoint another contractor to carry out the required works, the cost of which shall be deducted from the above-said contract or retention sum.
13. In the event of any sum not being utilized, or should any portion of the sum remain after the completion of the contract, such balance sum shall then be deducted from the final contract sum.

14. Items listed in the "List of Consumable Items" in the SCHEDULE C, shall be deemed to be included the prices and rates for the routine maintenance and servicing works. No claims shall be entertained for these items.
15. In the event of a delay in the appointment of the new maintenance contractor to take over the maintenance of the equipment installation for the above-said location at the end of the contract, the outgoing Contractor shall be required to continue with the maintenance, unless otherwise instructed at his existing prices and rates, until such time as determined by the Permanent Secretary, Ministry of Health.
16. The Tenderer shall be required to provide MAINTENANCE TEAM consisting of a minimum of one Supervisor, Technician and three Tradesmen. The team shall also be provided with vehicle either a pick-up or mini-van and an approved set of tools, uniform-overall and safety shoes. The team must be available at any time during office-hour, at weekends and at Public Holidays. The team shall be based at above location and must be available for the following works:
 - a. To carry out regular monthly routine servicing of all plumbing and sanitary wares, associated equipment specified in this tender including any addition addition on the near future, in accordance with the Standard Conditions as specified elsewhere in this document and
 - b. All manpower charge for any repairs carried-out by the Maintenance Team due to routine maintenance shall not be chargeable. Claims can only make for the supply of materials used to repairs of replacement that are not listed as consumable items.
 - c. The Maintenance Team shall stand-by at any time during office-hour, after office-hour, at weekends and at public-holiday where required.
 - d. The Maintenance Teams shall carry out the maintenance servicing due to the routine maintenance work programme or check list, on every Friday which consists the operation of vehicle use such as High water pressure jetting truck or pick-up and High pressure vacuuming tanker for the drainage services out side the building
 - e. All Supervisor, Technician and Tradesmen for the Maintenance Team shall be registered to the Estate Maintenance Section.
17. All registered staff to attend on site will be called for an interview prior to the award of this contract. The Tenderer shall not enrol those Supervisor/Technician/Tradesmen already committed for other contract unless they can confirm in writing that priority of attendance will be given to this contract and that such arrangement will not affect the performance of each contracts.
18. *Sub-Contracting is not allowed for both routine monthly service and other repair works without prior permission of the Superintending Officer.*
19. Tenderers "**must**" have their own equipment for this project and fails to fulfil item listed in the "List of Equipments to be used for this Contract" in the COMPANY PROFILE are not considered for recommendation and tender will be rejected.
20. The Contractors shall cleared and removed all debris and rubbish incurred by his work to areas within the site including cleaning all apparatus and equipment, which form part of his work. The Contractor shall also allow for the removing, making good, and cleaning of all blemishes, hand mark and the like from the finished work of other trades where these have been caused by works in the contract including testing of complete work.
21. Retention money of 10% shall be retained on every invoice and the accumulated money for first six months shall be released only after 9 months provided the Successful Tenderer's performance satisfactory to the Superintending Officer.
22. The Tenderer shall maintain a suitable workshop and the Superintending Officer shall have the right to enter the workshop and inspect, Inventory of Spares, Tools & Testing Equipment at any time during normal working hours on giving a 24 hours notice.

SCOPE OF WORKS

GENERAL

The work to be performed under this tender comprises preventive maintenance and service, the supply, installation and commissioning and to attend all the breakdowns for the period stipulated in this Tender.

ROUTINE MAINTENANCE & SERVICE (SCHEDULE 'A')

The work to be performed under this schedule comprise preventive maintenance and service for all the equipment specified in this Tender for a period of THREE YEARS, standby for any special events at any hour/day, any additional special visits to check the equipments and consumables item, labour classified in this Tender. Also to investigate and to make report in writing and to attend all nature of minor/major breakdown, in order to put back the plant into full working condition.

NOTE:

Minor breakdown are those that does not require spares or materials (excluding consumable items) in order to put back the equipment into full working condition.

METHOD AND EQUIPMENT

1. Depending on the nature of blockages the method employed should be adaptable and safe to use in any types of plumbing and sanitary wares system. It should be carried out in an efficient manner and standard workmanship procedure, without neglecting the important aspects of hygiene and shall be strictly in accordance with the equipment manufacturer's instruction.
2. The method employed in de-sludge and cleaning, servicing and clearing blockages consists of a combination of the following
 - a) Electro-mechanical, which consists of an electric driven flexible cable/rod that is fitted with various cutting head depending on the nature of blockage to be cleared.
 - b) High water pressure jetting
 - c) High pressure vacuuming with tanker.
3. The inspection of sewerline should be performed by using Water Proof Camera – (See-Snake Camera) as per Superintending Officer instruction.

REPLACEMENT OF PARTS (SCHEDULE 'B')

1. This estimated price for spares are to cover the replacement of defective spare parts for old equipment after the expiry of defects liability period c/w labour to dismantle, install, supervision and commissioning for good working order. Where stated part or equipment is proven to be unavailable an approved equivalent shall be provided at no extra cost.
2. Prices for "Supply and Install" spares shall include removal/dismantling/transport/hacking/refill/patch up/materials required but not explicitly stated same equipments as listed in the schedule.

SCHEDULE A - PLAN PREVENTIVE MAINTENANCE

SCHEDULE A

ROUTINE MAINTENANCE

This schedule of routine maintenance and servicing for plumbing & pipe fittings cold and hot water supply such as faucets, valves, bottle trap and pipe works (Stainless steel, Copper, Galvanised steel pipe, UPVC pipe, Flexible tube) etc, sanitary wares such as wash basin, sink, w.c, squatting, urinal, bath tub, bidet etc, drainage services above ground such as floor traps or gullies, waste, vent and soil stack and underground drainage services outside building such as floor traps or gullies, grease trap and manhole or chambers.

To cleaning water tank with high pressure water jet complete with scrub or removed all the rust, algae, mold and waste water by using nontoxic chemical and fogging inside the water tank. To clean filter by flushing backwash washing or refer to the instruction manual for the filters. All services at location specified below as per maintenance Checklist APPENDIX III.

Tenderer are required to include prices of maintenance for a period of one year.

ITEM	DESCRIPTION OF LOCATION	PRICE PER QUARTERLY SERVICING (B\$)
A1	PEKAN TUTONG HEALTH CENTRE BUILDING	\$.....
A2	TELISAI HEALTH CENTRE BUILDING	\$.....
A3	SUNGAI KELUGOS HEALTH CENTRE BUILDING	\$.....
A4	LAMUNIN HEALTH CENTRE BUILDING	\$.....
A5	HEALTH CENTRE OFFICE BUILDING	\$.....
A6	PHARMACY TELISAI HEALTH CENTRE BUILDING	\$.....
A7	WATER TANKS AND FILTERS	\$.....
		Sub-Total \$..... Multiply by X 4
		Total Price for 1 year = B\$..... (A) Total Price for 3 years = (A) X 3 years
		= B\$..... X 3
		= B\$.....

APPENDIX III

LOCATION	J	F	M	A	M	J	J	A	S	O	N	D
PEKAN TUTONG HEALTH CENTRE BUILDING	®			®			®			®		
TELISAI HEALTH CENTRE BUILDING		®			®			®			®	
SUNGAI KELUGOS HEALTH CENTRE BUILDING			®			®			®			®
LAMUNIN HEALTH CENTRE BUILDING			®			®			®			®
HEALTH CENTRE OFFICE BUILDING	®			®			®			®		
PHARMACY TELISAI HEALTH CENTRE BUILDING		®			®			®			®	
WATER TANKS AND FILTERS			®			®			®			®

Key ; ® - Routine Work.

Quarterly Maintenance (Q)

Equipment/Sanitary Ware

Toilet bowl, squatting urinal, sink, washbasin, tray, cistern etc.

1. Clean the above by using approved cleaner, soft brush and pressure spray pump
2. Check for damage pan, cracked, missing item and report.
3. Check waste, vent or soil line for damage, blockage or leaking clean as necessary with approved cleaner or chemical, de-blocking by using electro-mechanical rod and test for easy water flow.
4. Check and service controls devices such as cistern ball valve, float valve, flushing handle, toilet & urinal flush valve for correct operation Report, repair or replace new if faulty.

Equipment/Pipes & Drainage

Floor trap, Gully trap, Grease trap, Manhole, Chamber, soil stack, waste & vent pipes, Rain gutter, Rain pipe etc.

1. Inspection of sewerline by using Water Proof Camera (See-Snake Camera)
2. Clearing blockage and de-silting by high pressure water jetting and electro mechanical machine of the following:
 - a) Manhole
 - b) Soil stack up to 150mm
 - c) Waste pipe up to 100mm
3. Cleaning, clearing blockage and de-slugging by high pressure water jetting combined with high pressure vacuum tanker method of:
 - a) Grease trap/interceptor
 - b) Septic tank/cesspit
4. Cleaning, remove all rubbish, vines etc and de-blocking of open concrete drains and rain gutter/pipes etc. by high pressure water jetting.

Plumbing And Pipe Fittings

Galvanised iron, Copper, UPVC, Stainless steel pipes and fitting etc.

1. Check conditions of pipes, Report, repair or replace if found defective
2. Check and service controls devices, gate valve, bib tap, pillar tap, mixers, flexible tube, waste plug for leaking or correct operation. Report, repair or replace new if faulty.

Notes:

1. Consumable items listed at SCHEDULE C shall be available on time where required during routine servicing or if found defective during the contract period.
2. No claims shall be entertained for these items. (Please refer Particular Conditions 14.

SCHEDULE A

MINOR WORKS

CLEARING BLOCKAGE AND CLEANING

This schedule of clearing blockage and cleaning is for sanitary wares, which includes above ground and underground drainage system, for all services at PMMPMHAMB Hospital. The rates shall be based on a per unit basis, irrespective of the workers such as craftsmen, labourers or foreman employed for the above work.

1. Clearing blockages by using electro-magnetic flexible rod machine of the following sanitary wares:-

ITEM	DESCRIPTION	UNIT	RATE (B\$)
A25	W.C	No	\$.....
A26	Squatting	No	\$.....
A27	Wash basin	No	\$.....
A28	Sink	No	\$.....
A29	Urinal	No	\$.....
A30	Floor trap	No	\$.....
A31	Gully trap	No	\$.....

2. Clearing blockages and de-silting by using high pressure water jetting:

ITEM	DESCRIPTION	UNIT	RATE (B\$)
A32	Manhole or chamber	No	\$.....
A33	Soil stack up to 200mm (6" dia)	Meter run	\$.....

3. Clearing blockages and de-sludge by high pressure water jetting combined with high pressure vacuum tanker method:

ITEM	DESCRIPTION	UNIT	RATE (B\$)
A34	Grease trap/Interceptor	No	\$.....
A35	Septic Tank/Cesspit	No	\$.....

4. Deblocking and cleaning of open concrete drain and gutters by Pressure Water Jetting or others:-

ITEM	DESCRIPTION	UNIT	RATE (B\$)
A37	1 ft to 2 ft wide	1 m	\$.....
A38	3 ft to 4 ft wide	1 m	\$.....

SCHEDULE B - SPARE PARTS

SCHEDULE B

REPLACEMENT OF SPARES

The following conditions are applicable to the maintenance works within this tender or for other contracts if applicable.

1. Tender shall fill in the prices for all parts specified in this schedule, without leaving any column blank. Failure to complete this schedule will render the tender unacceptable.
2. The trade name, size and model given are only general guidance and wherever not mentioned tenderer shall fill in his own Brand, model and Part Number.
3. The nett price shall include supply, installation, testing and commissioning for good working order also to include removal, dismantling hacking, refill, pitch up, transport and removal of any old or defective parts to Estate Maintenance Section or Contractor own dumping ground.
4. The Contractor shall submit quotation (Part & Labour) for schedule of spares that are not covered under this contract.
5. The price quoted shall remain in force until the end of contract including any further extension period of the contract.
6. This is only an estimated items/cost of spare parts required to replace the defective ones during the normal course of maintenance and if no such replacement occurs during the contract period, then the full cost of schedule 'B' or any unspent money under this schedule shall be deducted from the total contract sum at the end of the contract period.
7. The Contractor shall quote separately for any supply of materials and spare parts once proven defective.
8. Installation of sanitary fitting shall include chromium plated accessories including assembling and jointing together plugging and screwing or building in screws, hangers, brackets, etc and jointing to pipe work with all necessary connectors.

SCHEDULE B

SUPPLY ONLY MATERIALS SPECIFICALLY ORDERED

Materials specifically ordered and supplied on invoice by the Term Contractor are to be subjected to an addition of 15% to cover overheads and profit as defined with the following conditions:-

- a. Any material specifically ordered and supplied on invoice must not already been listed in the Schedule of Prices.
- b. The addition of 15% to invoice is deemed to cover all loading carrying, unloading, getting in, unpacking, storing, keeping clean, undamaged and fit for intended use, return of empties, return of packing and any other incidental expenses.
- c. The cost to be paid to the Term Contractor shall be the sum (inclusive of proper charges for packing and delivering to site, store or yard) after the deduction of all discounts obtainable for cash in so far as such discounts exceed 2½% (two and one half per cent) and of all trade discounts, rebates and allowances and that the Term Contractor shall provide reasonable proof of having obtained such discount and allowance.
- d. The Superintending Officer reserves the right to dispute any invoice cost that appears to be unrealistic, and negotiate an adjustment to a realistic value, provided that should such an adjustment fails to be agreed then the Terms and Conditioned of the Contract shall apply and the dispute will be taken to arbitration

SCHEDULE B

LIST OF SPARE PARTS AND PRICES

Ref.	Description Make/model (Part no./size)	Qty	Part only (B\$)	Rates Labour and Installation (B\$)	Nett Price To supply & Install (B\$)
B1.	TOTO C720 closet body,S710B low tank S or P trap c/w tank trim + stop valve, set cover, seal, gasket & flange, screws & cap/set (Standard colour)	1 Set	\$.....	\$.....	\$.....
B2.	TOTO model CW660J closet body SW660J low tank S trap c/w dual flush, tank trim, stop valve, seat & cover, slip-in flange, screws & cap/set (Standard colour)	1 Set	\$.....	\$.....	\$.....
B3.	TOTO model CW660PJ closet body SW660PJ low tank P trap c/w dual flush, tank trim, stop valve, seat & cover, slip-in flange, screws & cap/set (Standard colour)	1 Set	\$.....	\$.....	\$.....
B4.	TOTO model L521V3 one tap hole counter lavatory body c/w pop-up waste & P-trap (Standard colour)	1 Set	\$.....	\$.....	\$.....
B5.	TOTO CW 10J back inlet squetting WC 9.0L, S or P integral trend plates and connector (White colour)	1 Set	\$.....	\$.....	\$.....
B6.	TOTO model S710B low tank and lid only (Standard colour)	1 Set	\$.....	\$.....	\$.....
B7.	TOTO model S710B lid only (Standard colour)	1 Set	\$.....	\$.....	\$.....
B8.	TOTO model S710B tank trim TS254ZSV2 only + stop valve (Standard colour)	1 Set	\$.....	\$.....	\$.....
B9.	TOTO model SW 660J low tank and lid only (Standard colour)	1 Set	\$.....	\$.....	\$.....
B10.	TOTO model TX210CWS single flush tank trim + TS251FV1 stop valve	1 Set	\$.....	\$.....	\$.....
B11.	TOTO model TC262N seat & cover only (Standard colour)	1 Set	\$.....	\$.....	\$.....
B12.	AMERICAN STANDARD TF 476 Aqualyn counter top washbasin. (Standard colour)	1 No	\$.....	\$.....	\$.....
B13.	RUBITOR ART :2580 Chrome Italy single hole sink mixer with swivel spout and copper pipes	1 No	\$.....	\$.....	\$.....
B14.	RUBITOR ART :2550 Chrome Mix2 built-in shower mixer	1 No	\$.....	\$.....	\$.....

Ref.	Description Make/model (Part no./size)	Qty	Part only (B\$)	Rates Labour and Installation (B\$)	Nett Price To supply & Install (B\$)
B15.	RUBITOR ART :560 Chrome Italy built-in stop cock	1 No	\$.....	\$.....	\$.....
B16.	RUBITOR ART : DC 01 Chrome 2 jets shower	1 No	\$.....	\$.....	\$.....
B17.	ARMITAGE SHANKS Palm push button mechanism for 150mm wall thickness c/w cistern and fittings	1 Set	\$.....	\$.....	\$.....
B18.	ARMITAGE SHANKS W.C SUITES new universal cistern 6 litres; bottom supply and internal overflow with freeflo plastic syphone fittings and ½" Microvalve HP/LP bottom supply ball valve with whisperflo refill unit; internal overflow; and close coupling fitment; chrome plated level; orion seat and cover; domex screw(pair)	1 No	\$.....	\$.....	\$.....
B19.	ARMITAGE SHANKS 13mm pillar taps, swivel nozzle and chrome plated metal handles	1 No	\$.....	\$.....	\$.....
B20.	ARMITAGE SHANKS 13mm pillar sink mixer, swivel nozzle and chrome plated metal handles	1 No	\$.....	\$.....	\$.....
B21.	ARMITAGE SHANKS Toilet bowl seat cover (Standard colour)	1 No	\$.....	\$.....	\$.....
B22.	ARMITAGE SHANKS Group cistern with lid low level cistern	1 No	\$.....	\$.....	\$.....
B23.	ARMITAGE SHANKS Conceala low level cistern 7.5 litres capacity; freeflo plastic syphon fitting, ½" microvalve HP/LP ball valve; side supply; ¾" side overflow; Isovalve servicing valve; plastic flush bend and lever extended through wall	1 No	\$.....	\$.....	\$.....
B24.	ARMITAGE SHANKS Clena high level cistern 7.5 litres capacity; freeflo plastic syphon fitting, ½" microvalve HP/LP ball valve; side supply; ¾" side overflow; cp chain and rubber pull and supports	1 No	\$.....	\$.....	\$.....
B25.	ARMITAGE SHANKS Laboratory Shanks,S8401 (85004AC) single bench mounted water fitting.	1 No	\$.....	\$.....	\$.....
B26.	ARMITAGE SHANKS L-67 Ralengh laboratory sink complete with C1070 sink tap, WPC 28mm waste, plug and chain, BT 38mm PVC bottle traop SWT-12";12"flexible hose	1 No	\$.....	\$.....	\$.....

Ref.	Description Make/model (Part no./size)	Qty	Part only (B\$)	Rates Labour and Installation (B\$)	Nett Price To supply & Install (B\$)
B27.	Gully trap cover coated cast iron with stop-roach device cover and frame 150x150mm	1 No	\$.....	\$.....	\$.....
B28.	Gully trap cover stainless steel with stop-roach device cover and frame 150x150	1 No	\$.....	\$.....	\$.....
B29.	SHOWY chromium bidet spray with flexible hose c/w holder	1 No	\$.....	\$.....	\$.....
B30.	SHOWY chromium bidet spray c/w chromium plated flexible hose	1 No	\$.....	\$.....	\$.....
B31.	SHOWY PVC white bidet spary c/w white flexible hose	1 No	\$.....	\$.....	\$.....
B32.	SHOWY shower set c/w plastic flexible hose	1 No	\$.....	\$.....	\$.....
B33.	SHOWY shower set c/w chromium plated flexible hose	1 No	\$.....	\$.....	\$.....
B34.	SHOWY shower rose head 100mm diameter chromium plated	1 No	\$.....	\$.....	\$.....
B35.	SHOWY swan neck 13mm chromium plated	1 No	\$.....	\$.....	\$.....
B36.	SHOWY swan neck 13mm chromium plated Hot and Cold mixer tap	1 No	\$.....	\$.....	\$.....
B37.	SHOWY pillar tap 13mm chromium plated Q-Turn 2623	1 No	\$.....	\$.....	\$.....
B38.	SHOWY Hot and Cold mixer pillar tap 13mm chromium plated 2569	1 No	\$.....	\$.....	\$.....
B39.	SHOWY push button pillar tap 13mm chromium plated 2757	1 No	\$.....	\$.....	\$.....
B40.	SHOWY pillar tap 13mm garden spout chromium plated 2757	1 No	\$.....	\$.....	\$.....
B41.	SHOWY plastic (PVC) 13mm pillar tap	1 No	\$.....	\$.....	\$.....
B42.	SHOWY Bib-tap 13mm chromium plated Q-Turn 2565MPQC	1 No	\$.....	\$.....	\$.....
B43.	SHOWY Bib-tap 13mm chromium plated cross Q-Turn 6052	1 No	\$.....	\$.....	\$.....
B44.	SHOWY Bibcock 13mm chromium plated 2387N	1 No	\$.....	\$.....	\$.....

Ref.	Description Make/model (Part no./size)	Qty	Part only (B\$)	Rates Labour and Installation (B\$)	Nett Price To supply & Install (B\$)
B45.	SHOWY Bibcock 19mm chromium plated 2988	1 No	\$.....	\$.....	\$.....
B46.	SHOWY gate valve 13mm chromium plated	1 No	\$.....	\$.....	\$.....
B47.	SHOWY gate valve 19mm brass finish 5093	1 No	\$.....	\$.....	\$.....
B48.	SHOWY gate valve 25mm brass finish 5093	1 No	\$.....	\$.....	\$.....
B49.	SHOWY Cloth hanger chromium plated 2504H	1 No	\$.....	\$.....	\$.....
B50.	SHOWY high/low level cistern deluxe chrome Alloy handle 2347	1 No	\$.....	\$.....	\$.....
B51.	SHOWY high/low level cistern plastic handle	1 No	\$.....	\$.....	\$.....
B52.	Snow or Uni-plus cold water uPVC pipes BS 3505 class 'C' c/w fittings, solvent welded joints, brass pipe clips or rings		\$	\$	\$
	a) 16mm Ø	1 m	\$	\$	\$
	b) 20mm Ø	1 m	\$	\$	\$
	c) 25mm Ø	1 m	\$	\$	\$
	d) 32mm Ø	1 m	\$	\$	\$
	e) 40mm Ø	1 m	\$	\$	\$
	f) 50mm Ø	1 m	\$	\$	\$
B53.	Snow or Uni-plus soil, waste & vent water uPVC pipes BS 4514 fittings, solvent welded cement priming fluid, seal ring adaptors & seals, pipe clip or hangers		\$	\$	\$
	a) 32mm Ø	1 m	\$	\$	\$
	b) 40mm Ø	1 m	\$	\$	\$
	c) 50mm Ø	1 m	\$	\$	\$
	d) 80mm Ø	1 m	\$	\$	\$
	e) 100mm Ø	1 m	\$	\$	\$
	f) 150mm Ø	1 m	\$	\$	\$
B54.	Cold water stainless steel pipes BS 4127 c/w compression joint, pipe clips or hangers		\$	\$	\$
	a) 12mm Ø	1 m	\$	\$	\$
	b) 19mm Ø	1 m	\$	\$	\$
	c) 25mm Ø	1 m	\$	\$	\$
	d) 32mm Ø	1 m	\$	\$	\$
	e) 38mm Ø	1 m	\$	\$	\$
	f) 44mm Ø	1 m	\$	\$	\$
	g) 50mm Ø	1 m	\$	\$	\$

Ref.	Description Make/model (Part no./size)	Qty	Part only (B\$)	Rates Labour and Installation (B\$)	Nett Price To supply & Install (B\$)
B55.	Hot water copper tubes BS 2871 c/w compression joint, stainless welded, pipe clips or hangers		\$ _____	\$ _____	\$ _____
	a) 12mm Ø	1 m	\$ _____	\$ _____	\$ _____
	b) 19mm Ø	1 m	\$ _____	\$ _____	\$ _____
	c) 25mm Ø	1 m	\$ _____	\$ _____	\$ _____
	d) 32mm Ø	1 m	\$ _____	\$ _____	\$ _____
	e) 38mm Ø	1 m	\$ _____	\$ _____	\$ _____
	f) 44mm Ø	1 m	\$ _____	\$ _____	\$ _____
	g) 50mm Ø	1 m	\$ _____	\$ _____	\$ _____
B56.	Cold water Polythene tubes c/w fittings, thread, pipe clips or hangers		\$ _____	\$ _____	\$ _____
	a) 12mm Ø	1 m	\$ _____	\$ _____	\$ _____
	b) 19mm Ø	1 m	\$ _____	\$ _____	\$ _____
	c) 25mm Ø	1 m	\$ _____	\$ _____	\$ _____
	d) 32mm Ø	1 m	\$ _____	\$ _____	\$ _____
	e) 38mm Ø	1 m	\$ _____	\$ _____	\$ _____
	f) 50mm Ø	1 m	\$ _____	\$ _____	\$ _____
B56.	Engineering Gate valve B.S.1010 Brand Pegler (Bronze / Brass)		\$ _____	\$ _____	\$ _____
	a) 13mm Ø	1 No	\$ _____	\$ _____	\$ _____
	b) 19mm Ø	1 No	\$ _____	\$ _____	\$ _____
	c) 25mm Ø	1 No	\$ _____	\$ _____	\$ _____
	d) 32mm Ø	1 No	\$ _____	\$ _____	\$ _____
	e) 40mm Ø	1 No	\$ _____	\$ _____	\$ _____
	f) 50mm Ø	1 No	\$ _____	\$ _____	\$ _____
B57.	Electric water heaters including thermostat and all ancillary fitting in following capacity.		\$ _____	\$ _____	\$ _____
	“ARISTON” Type		\$ _____	\$ _____	\$ _____
	a) 30 litres	1 No	\$ _____	\$ _____	\$ _____
	b) 40 litres	1 No	\$ _____	\$ _____	\$ _____
	c) 50 litres	1 No	\$ _____	\$ _____	\$ _____
	d) 80 litres	1 No	\$ _____	\$ _____	\$ _____
	e) 100 litres	1 No	\$ _____	\$ _____	\$ _____
	“RHEEM” Type		\$ _____	\$ _____	\$ _____
	a) 30 litres	1 No	\$ _____	\$ _____	\$ _____
b) 45 litres	1 No	\$ _____	\$ _____	\$ _____	
c) 90 litres	1 No	\$ _____	\$ _____	\$ _____	
B58.	Full Stainless steel Repair Clamp Pipes c/w accessories & fittings		\$ _____	\$ _____	\$ _____
	a) ½”	1 No	\$ _____	\$ _____	\$ _____
	b) ¾”	1 No	\$ _____	\$ _____	\$ _____
	c) 1”	1 No	\$ _____	\$ _____	\$ _____
	d) 1 ¼”	1 No	\$ _____	\$ _____	\$ _____
	e) 1 ½”	1 No	\$ _____	\$ _____	\$ _____
	f) 2”	1 No	\$ _____	\$ _____	\$ _____

SCHEDULE C

List of consumable items to be paid for within the contract condition including labour charge, supervision, testing and commissioning.

1. ½" to 1" hose and clip
2. Pulling handle high level cistern (Plastic)
3. Cistern float valve ½" (Brass or Plastic)
4. Cistern High Level Flush Pipe
5. Approved industrial use cleaner or chemical for cleaning/de-blocking
6. Seating washer
7. Thread seal tape
8. Silicone sealant
9. Solvent cement PVC glue
10. White cement
11. Basin cap hole ceramic or plastic
12. Floor grating square/round type (Plastic, metal or cast iron)
13. Waste plug 1 ½" and 1 ¼"
14. Rubber seal/washer
15. 12 x 300mm flexible hose
16. P.V.C bottle trap (any size)
17. Screws (any size)
18. Rubber cone (any size)

SURVEY REPORT

In line with the PARTICULAR CONDITION NO.1 stated in this Tender the contractor MUST inspect the equipment specified in this Tender in co-ordination with the Officer In-Charge to complete this preliminary Survey Report. If, no defects were found during inspection the contractor must state so without leaving the column blank. Failure to complete this will render the Tender unacceptable.

Location	Defects/Remarks

Name of Tender : _____

Signature and Official Stamp : _____

Date : _____

SECTION 3
FORMS TO BE USED

CONTENTS

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SCHEDULE 1

TENDER FORM

To:

TENDER REFERENCE NO: KK/80/2024/JPK(TC)

THE PROVISION OF MAINTENANCE SERVICES FOR PLUMBING SANITARY AND DRAINAGE FOR BUILDINGS UNDER HEALTH CENTERS TUTONG, MINISTRY OF HEALTH FOR A PERIOD OF THREE (3) YEARS

TENDER OF (name of tenderer)

Company/Business Registration No: _____

Tender Closing Date _____

ITEM NO.	DESCRIPTION	QTY	UNIT PRICE (B\$)	RATE (B\$)	PRICE/MONTH (B\$)
1	Allow a sum for preliminaries to comply with conditions of contract, particular conditions, specifications and other requirements such as insurance, bankers, gurantee etc.	L/sum			
2	Schedule "A" – Routine Maintenance TUTORONG DISTRICT HEALTH CENTRES.	1 Lot			
TOTAL COST OF PREVENTIVE MAINTENANCE SERVICE (B\$)					
TOTAL COST FOR THREE (3) YEARS (B\$)					
OTHER EXPENSES (WHERE APPLICABLE) (B\$)					

1. We offer and undertake on your acceptance of our Tender to provide the above mentioned Services in accordance with your Invitation To Tender.
2. Our Tender is fully consistent with and does not contradict or derogate from anything in your Invitation To Tender. We have not qualified or changed any of the provisions of your Invitation To Tender.
3. We shall execute a formal agreement in the appropriate form set out in Section 4 "Contract" of the Invitation To Tender together with such further terms and conditions, if any, agreed between the Government and us.
4. OUR OFFER IS VALID FOR **TWELVE (12)** CALENDAR MONTHS FROM THE TENDER CLOSING DATE.
5. When requested by you, we shall extend the validity of this offer.
6. We further undertake to give you any further information which you may require.

Dated this day of 20

Signature of authorised officer of Tenderer

Tenderer's official stamp

Name:

Designation:

SCHEDULE 2

INFORMATION SUMMARY

- 2.1 Tenderers shall provide in this Schedule the following information:
- (a) Management summary
 - (b) Company profile [including Contractor and sub-contractor(s), if any]
 - (c) Years of experience (as of the Tender Closing Date) of the Contractor and sub-contractor(s) in the:
 - **Provision of Maintenance Services for Plumbing Sanitary and Drainage**
 - (d) Minimum manpower proposal for the project which will be full time on site
 - (e) Other information which is considered relevant.

SCHEDULE 3

SUB-CONTRACTS

- 3.1 Tenderers shall complete Table 3.1 with information about all the companies involved in the provision of the services and items specified in this tender. This shall include details about the Contractor and each sub-contractor involved, as well as their respective responsibilities.
- 3.2 Tenderers shall also indicate in Table 3.1 any alliance relationship established with each sub-contractor. An alliance is defined as a formal and binding business relationship between the allied parties.

Table 3.1 Responsibility Table

		Alliance Relationship between Contractor and Sub-Contractor(s)		
Company Name	Responsibility Description	Alliance Exists? (Y/N)	Date Established	Alliance Description
Contractor				
		Not Applicable	Not Applicable	Not Applicable
Sub-Contractor(s)				

SCHEDULE 4

COMPANY'S BACKGROUND

- 4.1 Each of the companies involved in this tender, including Contractor and sub-contractor(s) (if any), shall provide information on the company's background, scope of operations, financial standing and certified copy of its Certificate of Incorporation or Certificate of Registration with the Ministry of Development.

SCHEDULE 5

REFERENCES

- 5.1 Tenderers shall submit a list of customers in Table 5.1 to whom the Contractor has provided similar services and items as specified in this tender in the recent 5 years as of the Tender Closing Date.

Table 5.1 References of previous customers

Customer Name & Address	Customer Type (Gov't or Quasi-Gov't)	Contact Person	Title	Contact Number Fax Number & Email Address

*Note: Tenderers shall indicate whether the customer is a Government or Quasi Government organisation. A Quasi Government is defined as an organisation which (1) is managed and controlled by the Government; or (2) has at least 50% shares being held by the Government. Please leave the column blank if the customer is neither a Government or Quasi Government organisation.

- 5.2 The Ministry of Health shall treat all the information submitted under this schedule in strict confidence.
- 5.3 The Ministry of Health reserves the right to contact the references for tender assessment purposes.

SCHEDULE 6
DECLARATION

SCHEDULE 7

LIST OF PERSONNEL

- A. The Tenderer shall state the number of locally/overseas (Singapore, Malaysia, Philippines, etc.) based technical services personnel trained to maintain the equipment tendered by completing the table below.
- B. The Tenderer shall also include telephone/mobile phone numbers which shall be used for reporting faults as specified in this Invitation To Tender, including mobile phone numbers for the Supervisor.
- C. The Contractor shall submit resumes or CVs of each personnel listed below. Failure to do so will render the Tender as "non-compliant" and possible rejection by the Government.

Name of Trained Technical Personnel	Local Or Overseas	*Telephone/Mobile and/or Pager No.	Years of Experience

ENGINEER

Name:

Brunei I/C No & Colour:

Date of Issue:

Valid until:

Qualification:

Experience:

FOREMAN/ SUPERVISOR

Name:

Brunei I/C No & Colour:

Date of Issue:

Valid until:

Qualification:

Experience:

TECHNICIAN

Name:

Brunei I/C No & Colour:

Date of Issue:

Valid until:

Qualification:

Experience:

TRADESMAN / PLUMBER

Name:

Brunei I/C No & Colour:

Date of Issue:

Valid until:

Qualification:

Experience:

LIST OF LOCAL AND FOREIGN STAFF

NO.	NAME	POST	SALARY	OTHERS

SCHEDULE 8

SITE VISIT FORM

**ESTATE MAINTENANCE SECTION
PENGIRAN MUDA MAHKOTA PENGIRAN MUDA HAJI AL-MUHTADEE BILLAH
HOSPITAL, TUTONG, MINISTRY OF HEALTH**

Project Title : THE PROVISION OF MAINTENANCE SERVICES FOR
PLUMBING SANITARY AND DRAINAGE FOR BUILDINGS
UNDER HEALTH CENTERS TUTONG, MINISTRY OF HEALTH
FOR A PERIOD OF THREE (3) YEARS

Tender / Quotation No. : _____

Company : _____

Date of Visit : _____

I hereby on behalf of my Company has visited the site, i.e. location of work on the date stated above and understand the work requirement(s) and all cost incurred throughout the works as per Specification stated in this Tender / Quotation.

I (our Company) also agree not to claim additional charges to Ministry of Health should accident(s) or damage(s) occur during the Contract Period.

Name and Signature

Date : _____

Company Stamp

FOR OFFICAL USE ONLY

Name and Signature

Date : _____

Department Stamp

Note:
The Tenderer shall satisfy himself as to the nature of the site / ground condition and location.
This form is to be attached and submitted together with the Tender / Quotation documents.

**SCHEDULE 9
COMPLIANCE FORM**

SECTION	DESCRIPTIONS	YES	NO
1.	Instruction To Tenderers		
2.	Specification & Bill of Quantities		
3.	Forms to be used		
4.	Articles of Agreement & Conditions of Contract		