

REFERENCE OF TENDER	DESCRIPTION OF TENDER	TIME PERIOD OF TENDER	DEPARTMENT/DIVISION/UNIT REQUESTING TENDER	FEES	CLOSING DATE NOT LATER THAN 12.00AM	FOCAL PERSON
KK/92/2024/LAB(TC)	TO SUPPLY AND DELIVER CONSUMABLES AND ACCESSORIES FOR BLOOD DONATION CENTRE, DEPARTMENT OF LABORATORY SERVICES, MINISTRY OF HEALTH FOR A PERIOD OF FIVE(5) YEARS	5 YEARS	DEPARTMENT OF LABORATORY SERVICES	\$30.00	21 ST MAY 2024	Chong Kim Moi Blood Donation Centre Department of Laboratory Services Ministry Of Health Negara Brunei Darussalam email : kimmoi.chong@moh.gov.bn

NOMBOR TAWARAN : KK/92/2024/LAB(TC)

**KEMENTERIAN KESIHATAN
NEGARA BRUNEI DARUSSALAM**

**TO SUPPLY AND DELIVER CONSUMABLES AND ACCESSORIES
FOR BLOOD DONATION CENTRE, DEPARTMENT OF
LABORATORY SERVICES, MINISTRY OF HEALTH FOR A PERIOD
OF FIVE(5) YEARS**

YURAN TAWARAN: \$30.00

NOMBOR RESIT :

TARIKH TUTUP : HARI SELASA, 21HB MAY 2024

JAM : 2.00 PETANG

KEPADA :

**PENGERUSI LEMBAGA TAWARAN KECIL
PETI TAWARAN, TINGKAT BAWAH
BANGUNAN KEMENTERIAN KESIHATAN
COMMONWEALTH DRIVE
BANDAR SERI BEGAWAN BB 3910
NEGARA BRUNEI DARUSSALAM**

(NON CLUSTERING)

SECTION 2

SPECIFICATIONS AND REQUIREMENTS

TENDER REFERENCE NO: KK/92/2024/LAB(TC)

INVITATION TO TENDER
TO SUPPLY AND DELIVER CONSUMABLES AND ACCESSORIES FOR BLOOD DONATION
CENTRE, DEPARTMENT OF LABORATORY SERVICES, MINISTRY OF HEALTH, FOR A PERIOD
OF FIVE (5) YEARS

DELIVERY PERIOD AFTER PO ISSUED	4-8 WEEKS AND NO LONGER THAN 12 WEEKS
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NO.	ITEM DESCRIPTIONS AND SPECIFICATIONS	PACKAGING SIZE	TOTAL ESTIMATE USAGE / YEAR
1	3" Self-Seal Bandage	5000 rolls	5000 rolls
2	Single-use Lancet Device	200pcs/box or equivalent	46,000pcs
3	Glossy Stickers This item shall include the following:		
3A	NO COMP Sticker	500pcs/roll	5,000 pcs
3B	QC Sticker	500pcs/roll	5,000 pcs
3C	PC14 Sticker	500pcs/roll	5,000 pcs
4	K2EDTA Blood Collection Tube	1200s per caton	24,000
5	Aerobic Blood Culture Bottles	50/box	200 bottles
6	Anaerobic Blood Culture Bottles	100/box	200 bottles
7	Blood Bag Sampling kit	110pieces/ case	2 Cases

NO.	SPECIFICATIONS AND REQUIREMENTS
	<u>ITEM 1: 3" SELF SEAL BANDAGE</u>
1.1	The bandage should have the following features: a. Self-adhesive b. High extensibility c. Easy to tear d. Odourless
1.2	Material: 95% non-woven + 5% spandex
1.3	Colour: Skin colour (Mix colours is also acceptable)
1.4	Dimension: 7.5cm x 4.5m
	<u>ITEM 2: SINGLE USE LANCET DEVICE</u>
2.1	The lancet device must be for single-use only.
2.2	The lancet device must be sterile and fully disposable.
2.3	The lancet must have a safety engineered mechanism to prevent accidental finger sticks, cross-contamination and re-use.
2.4	It must have 3 adjustable depth settings at 1.3mm, 1.8mm and 2.3mm.
2.5	It must come with 3-facet needle-cut and 23G diameter of the needle to minimize pain.
2.6	It must have a T-shaped ergonomic design for easy handling
2.7	The needle must come with a sterility cap to keep the needle sterile and to prevent accidental injury.
2.8	The lancet device must come in a good and practical packaging which can be used as a dispenser.
	<u>ITEM 3: GLOSSY STICKERS</u>
3.1	Stickers should have the following wording printed on each sticker: A. NO COMP B. QC C. PC14
3.2	Size of sticker 8 x 3cm
3.3	Type of paper: Glossy
3.4	Word printing in RED color
3.5	Font type and size shall be made agreeable with the user prior to printing and delivery.
	<u>ITEM 4: K2EDTA BLOOD COLLECTION TUBE</u>

NO.	SPECIFICATIONS AND REQUIREMENTS
4.1	Product use for examination of EDTA plasma for molecular diagnostics and for viral load determinations
4.2	The specimen tube must have a distinctive YELLOW ring on the pull cap
4.3	The specimen tube must come with separator gel
4.4	The specimen tube must be validated and compatible to the analyser used for NAAT testing
4.5	Filling Volume: 8mL
4.6	Size: 16 x 100 mm
4.7	Cap – non-ridged, pull cap Colour: Lavender
4.8	Sterility: sterile
<u>ITEM 5: AEROBIC BLOOD CULTURE BOTTLES</u>	
5.1	Polycarbonate plastic bottles to be used with BACT/ALERT Microbial Detection Systems at National Microbiology Reference Laboratory for quality control testing of platelets products.
5.2	Should be compatible with the current analyser used at National Microbiology Reference Laboratory.
5.3	It should support the growth of aerobic microorganisms (bacteria and fungi)
5.4	Specimen Volume: 4-10mL
<u>ITEM 6: ANAEROBIC BLOOD CULTURE BOTTLES</u>	
6.1	Polycarbonate plastic bottles to be used with BACT/ALERT Microbial Detection Systems at National Microbiology Reference Laboratory for quality control testing of platelets products.
6.2	Should be compatible with the current analyser used at National Microbiology Reference Laboratory.
6.3	It should support growth of anaerobic and facultative anaerobic microorganisms (bacteria).
6.4	Specimen Volume: 4-10mL
<u>ITEM 7: BLOOD BAG SAMPLING KIT</u>	
7.1	Able to use for transferring samples from blood bags with sterile docking compatible tubing to vacuum containers.
7.2	It should be disposable i.e. single use only
7.3	Filling volume: 20mL
7.4	It should be compatible to be used with existing blood bags

NO.	SPECIFICATIONS AND REQUIREMENTS
7.5	It should be compatible to be used with BACT/ALERT BPA/BPN blood culture bottles.
8	The consumables supplied throughout this tender shall have a minimum expiry date of twelve (12) months on delivery, if applicable. Should the consumable be urgently needed, provision of a consumable with expiry date of less than twelve (12) months should be first agreed by the User of the particular laboratory before delivery is made.
9	If applicable, Letter of Undertaking (LOU) shall be produced upon each delivery of the consumable with expiry date of less than twelve (12) months and vendor shall declare in the LOU that unused, unopened, expired will be replaced accordingly.
10	Staggered delivery every 3 months period directly to the User.
11	Product inserts and MSDS shall be provided to the User.
12	International markings: products must be CE marked or equivalent standards that are acceptable to the users.
13.	User shall have the rights to refuse delivery of items that do not meet the acceptance criteria such as, but not limited to, the following: <ol style="list-style-type: none"> 1. Tampered or damaged box 2. For item 7, PVC tubing end not sealed upon delivery 3. Any of the components are not attached or are damaged. 4. Items stored pre-delivery not in accordance to manufacturer's instructions Expiry date not meeting requirement
14	User shall have the rights to return any items, and to be replaced at no extra cost, if found not meeting the acceptance criteria upon opening a pack such as, but not limited to, the following: <ol style="list-style-type: none"> 1. Tampered or damaged packaging 2. For item 7, evident of PVC tubing end not sealed or damaged products 3. For item 7, any of the components are not attached or are damaged. Expired products that are evidently less than the requirement mentioned in para 1 calculated from delivery date
15	Vendor shall submit samples of the offered items directly to the Users no later than 7 days after the Closing Date of this advertisement or as required by the Users.
16	FINANCIAL AGREEMENT
16.1	Supply of the test kit including reagents, consumables and/or accessories is based on the number of kits required in the Purchase Order according to an agreed schedule period as stated in para 2.
16.2	Buffer stock of the test kit including reagents, consumables and accessories shall be available at the local representative as contingency.
16.3	Should there be any discontinuity of reagents / consumables due to non-compliance in the manufacturing of reagents; the vendor must be able to provide an alternative so that the test requests / services are still available for the customers.
16.4	EXIT CLAUSE: The tender contract shall be automatically terminated even though tender has not yet expired and this shall be in effect due to, but not limited to, the following: <ol style="list-style-type: none"> 1. When the testing is no longer required or relevant i.e. test is obsolete, to the laboratory or the Department. 2. When the item(s) set out in this tender is/are no longer required by the laboratory or the Department. When the approved budget allocation for this tender contract has been used up before the tender contract expires whereby a renewal of tender shall be submitted by the user for an open advertisement subject to approval by the Mini Tender Board (<i>Lembaga Tawaran Kecil</i>).

NO.	SPECIFICATIONS AND REQUIREMENTS
17	DELIVERY PERIOD: Preferably 4 – 8 weeks and no later than 12 weeks after issue of Purchase Order
18	PRICE VALIDITY: The quotation shall remain valid for 6 MONTHS from the final date for the submission of the quotation and no supplier may withdraw his/her quotation within that period. The Government reserves the right to extend this period if deemed necessary provided that such extension to the quotation validity period shall have written consent of the supplier(s).

* 6 months validity required for <\$50K or 12 months for >\$50K

DELIVERY PERIOD AFTER PO ISSUED	4-8 weeks and no longer than 12 weeks	
Lab/Section/Unit	BLOOD DONATION CENTRE	
Lab/Section/Unit Ref No.:	DLS/PU/BDC/2024/002	
Person to Contact	Name : Chong Kim Moi	
	E-mail : kimmoi.chong@moh.gov.bn	
	Tel. No. : 2242424 ext. 5745	Fax No. : 2220869
FOR ADMINISTRATION USE ONLY		
PPM/PROC Ref. No.	PPM/PROC/2024/>50K/011(BDC)	
Advertisement Ref. No.		Date :

SECTION 3
FORMS TO BE USED

CONTENTS

SCHEDULE 1 - TENDER FORM

SCHEDULE 2 - INFORMATION SUMMARY

SCHEDULE 3 - SUB-CONTRACTS

SCHEDULE 4 - COMPANY BACKGROUND

SCHEDULE 5 - REFERENCES

SCHEDULE 6 - SUBMISSION OF SAMPLE

SCHEDULE 7 - LETTER OF DECLARATION

SCHEDULE 1
TENDER FORM

To:

TENDER REFERENCE NO: KK/92/2024/LAB(TC)

INVITATION TO TENDER
TO SUPPLY AND DELIVER CONSUMABLES AND ACCESSORIES FOR BLOOD DONATION CENTRE, DEPARTMENT OF LABORATORY SERVICES,
MINISTRY OF HEALTH, FOR A PERIOD OF FIVE (5) YEARS

TENDER OF (*name of tenderer*) _____

Company/Business Registration No _____

Tender Closing Date _____

DELIVERY PERIOD	
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NO.	USER'S REQUIREMENTS			VENDOR'S OFFER					
	ITEM DESCRIPTIONS AND SPECIFICATIONS	PACKAGING SIZE	TOTAL ESTIMATE USAGE / YEAR	ITEM DESCRIPTIONS AND SPECIFICATIONS	PART/ CATALOGUE NUMBER AND BRAND	PACKAGING SIZE	TOTAL QUANTITY OFFERED / YEAR	*COST PER UNIT (B\$)	TOTAL COSTS (B\$)
1	3" Self-Seal Bandage	5000 rolls	5000 rolls						
2	Single-use Lancet Device	200pcs/box or equivalent	46,000pcs						
3	Glossy Stickers This item shall include the following:								

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5	Aerobic Blood Culture Bottles	50/box	200 bottles						
6	Anaerobic Blood Culture Bottles	100/box	200 bottles						
7	Blood Bag Sampling Kit	110pieces/ case	2 Cases						
TOTAL PRICE (B\$)									

NO.	SPECIFICATIONS AND REQUIREMENTS	VENDOR'S OFFER (PLEASE STATE)
	<u>ITEM 1: 3" SELF SEAL BANDAGE</u>	
1.1	The bandage should have the following features: a. Self-adhesive b. High extensibility c. Easy to tear d. Odourless	
1.2	Material: 95% non-woven + 5% spandex	
1.3	Colour: Skin colour (Mix colours is also acceptable)	
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2.1	The lancet device must be for single-use only.	
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2.4	It must have 3 adjustable depth settings at 1.3mm, 1.8mm and 2.3mm.	
2.5	It must come with 3-facet needle-cut and 23G diameter of the needle to minimize pain.	
2.6	It must have a T-shaped ergonomic design for easy handling	
2.7	The needle must come with a sterility cap to keep the needle sterile and to prevent accidental injury.	

NO.	SPECIFICATIONS AND REQUIREMENTS	VENDOR'S OFFER (PLEASE STATE)
2.8	The lancet device must come in a good and practical packaging which can be used as a dispenser.	
	<u>ITEM 3: GLOSSY STICKERS</u>	
3.1	Stickers should have the following wording printed on each sticker: A. NO COMP B. QC C. PC14	
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4.5	Filling Volume: 8mL	
4.6	Size: 16 x 100 mm	

NO.	SPECIFICATIONS AND REQUIREMENTS	VENDOR'S OFFER (PLEASE STATE)
4.7	Cap – non-ridged, pull cap Colour: Lavender	
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7.1	Able to use for transferring samples from blood bags with sterile docking compatible tubing to vacuum containers.	

NO.	SPECIFICATIONS AND REQUIREMENTS	VENDOR'S OFFER (PLEASE STATE)
7.2	It should be disposable i.e. single use only	
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16.2	<p>Buffer stock of the test kit including reagents, consumables and accessories shall be available at the local representative as contingency.</p>	
16.3	<p>Should there be any discontinuity of reagents / consumables due to non-compliance in the manufacturing of reagents; the vendor must be able to provide an alternative so that the test requests / services are still available for the customers.</p>	
16.4	<p>EXIT CLAUSE: The tender contract shall be automatically terminated even though tender has not yet expired and this shall be in effect due to, but not limited to, the following:</p> <ol style="list-style-type: none"> 1. When the testing is no longer required or relevant i.e. test is obsolete, to the laboratory or the Department. 2. When the item(s) set out in this tender is/are no longer required by the laboratory or the Department. <p>When the approved budget allocation for this tender contract has been used up before the tender contract expires whereby a renewal of tender shall be submitted by the user for an open advertisement subject to approval by the Mini Tender Board (<i>Lembaga Tawaran Kecil</i>).</p>	

NO.	SPECIFICATIONS AND REQUIREMENTS	VENDOR'S OFFER (PLEASE STATE)
17	DELIVERY PERIOD: Preferably 4 – 8 weeks and no later than 12 weeks after issue of Purchase Order	(Yes / No) (If No, please specify)
18	PRICE VALIDITY: The quotation shall remain valid for 6 MONTHS from the final date for the submission of the quotation and no supplier may withdraw his/her quotation within that period. The Government reserves the right to extend this period if deemed necessary provided that such extension to the quotation validity period shall have written consent of the supplier(s).	

* 6 months validity required for <\$50K or 12 months for >\$50K

1. We offer and undertake on your acceptance of our Tender to supply and deliver the above mentioned goods in accordance with your Invitation To Tender.
2. Our Tender is fully consistent with and does not contradict or derogate from anything in your Invitation To Tender. We have not qualified or changed any of the provisions of your Invitation To Tender.
3. We shall execute a formal agreement in the appropriate form set out in Section 4 – Contract of the Invitation to Tender together with such further terms and conditions, if any, agreed between the Government and us.
4. OUR OFFER IS VALID FOR **TWELVE (12)** CALENDER MONTHS FROM THE TENDER CLOSING DATE.
5. When requested by you, we shall extend the validity of this offer.
6. We further undertake to give you any further information which you may require.

Dated this _____ day of _____, 20 _____

[Signature of authorised officer of Tenderer]

Name:

Designation:

Tenderer's official stamp:

SCHEDULE 2 - INFORMATION SUMMARY

2.1 Tenderers shall provide in this Schedule the following information:

- (a) Management summary
- (b) Company profile (including Contractor and sub-contractor(s), if any)
- (c) Years of experience (as of the Tender Closing Date) of the Contractor and sub-contractor(s) in the:
 - *Supply & Delivery Of Laboratory Equipment, Test Kits and Consumables.*
- (d) Other information which is considered relevant

SCHEDULE 3 – SUB-CONTRACTS

- 3.1 Tenderers shall complete Table 3.1 with information about all the companies involved in the provision of the services and items specified in this tender. This shall include details about the Contractor and each sub-contractor involved, as well as their respective responsibilities.
- 3.2 Tenderers shall also indicate in Table 3.1 any alliance relationship established with each sub-contractor. An alliance is defined as a formal and binding business relationship between the allied parties.

Table 3.1 Responsibility Table

Company Name	Responsibility Description	Alliance Relationship between Contractor and Sub-contractor(s)		
		Alliance Exists? (Y/N)	Date Established	Alliance Description
Contractor				
		Not Applicable	Not Applicable	Not Applicable
Sub-contractor(s)				

SCHEDULE 4 – COMPANY’S BACKGROUND

- 4.1 Each of the companies involved in this tender, including Contractor and sub-contractor(s) (if any), shall provide information on the company's background, scope of operations, financial standing and certified copy of its Certificate of Incorporation or Certificate of Registration (as the case may be).

SCHEDULE 5 – REFERENCES

- 5.1 Tenderers shall submit a list of customers in Table 5.1 to whom the Contractor has provided similar services and items as specified in this tender in the recent 5 years as of the Tender Closing Date.

Table 5.1 References of previous customers

Customer Name and Address	Customer Type (Govt or Quasi Govt)*	Contact Person	Title	Contact Number, Fax Number and E-mail Address

***Note: Tenderers shall indicate whether the customer is a Government or Quasi Government organisation. A Quasi Government is defined as an organisation which (1) is managed and controlled by the Government; or (2) has at least 50% shares being held by the Government. Please leave the column blank if the customer is neither a Government or Quasi Government organisation.**

- 5.2 The Ministry of Health shall treat all the information submitted under this schedule in strict confidence.
- 5.3 The Ministry of Health reserves the right to contact the references for tender assessment purposes.

SCHEDULE 6 - SUBMISSION OF SAMPLE

- 6.1 Tenderers shall submit the Submission of Sample form below in respect of the items specified in this tender.
- 6.2 Samples of the items to be submitted shall be:
 - a) identical in packing and manufacture to the items to be offered by the Tenderer; and
 - b) marked with the corresponding item number of the tender.

SUBMISSION OF SAMPLE FORM

To:

TENDER REFERENCE NO: KK/92/2024/LAB(TC)

**INVITATION TO TENDER
TO SUPPLY AND DELIVER CONSUMABLES AND ACCESSORIES FOR BLOOD DONATION
CENTRE, DEPARTMENT OF LABORATORY SERVICES, MINISTRY OF HEALTH, FOR A
PERIOD OF FIVE (5) YEARS**

SUBMISSION OF SAMPLE FORM OF (NAME OF TENDERER)

NO.	TEST/REAGENT NAME	SAMPLE SUBMITTED (indicate with ✓)	SAMPLE NOT SUBMITTED (indicate with ✕)	OFFERED/ NOT OFFERED (indicate as appropriate)
1	3" Self-Seal Bandage			
2	Single-use Lancet Device			
3	Glossy Stickers This item shall include the following:			
3A	NO COMP Sticker			
3B	QC Sticker			
3C	PC14 Sticker			
4	K2EDTA Blood Collection Tube			
5	Aerobic Blood Culture Bottles			
6	Anaerobic Blood Culture Bottles			
7	Blood Bag Sampling kit			

We understand as stated in the Instructions to Tenderers that Tenders without samples shall not be considered.

Tenderer's official stamp:

[signature of authorized officer of Tenderer]

Name:

Designation:

Date:

FOR OFFICE USE

Date of receipt : _____

Receiving Officer : _____