

REFERENCE OF TENDER	DESCRIPTION OF TENDER	TIME PERIOD OF TENDER	DEPARTMENT/ DIVISION/UNIT REQUESTING TENDER	FEES	CLOSING DATE NOT LATER THAN 2.00PM	FOCAL PERSON
KK/224/2024/JPR(TC)	SUPPLY AND DELIVERY OF MEDICAL CONSUMABLES CONTINUOUS AMBULATORY PERITONEAL DIALYSIS (CAPD) FOR DEPARTMENT OF RENAL SERVICES, MINISTRY OF HEALTH FOR A PERIOD OF THREE(3) YEARS	3 YEARS	DEPARTMENT OF RENAL SERVICES	\$500.00	8 TH OCT 2024	<p>Hjh Noorhafizah binti Haji Taha Assistant Supply Officer Department of Renal Services Ministry of Health Negara Brunei Darussalam Contact No: 2457694 Fax: 2450488 email: noorhafizah.taha@moh.gov.bn</p>

NOMBOR TAWARAN: KK/224/2024/JPR(TC)

**KEMENTERIAN KESIHATAN
NEGARA BRUNEI DARUSSALAM**

**SUPPLY AND DELIVERY OF MEDICAL CONSUMABLES
CONTINUOUS AMBULATORY PERITONEAL DIALYSIS (CAPD) FOR
DEPARTMENT OF RENAL SERVICES, MINISTRY OF HEALTH FOR A
PERIOD OF THREE(3) YEARS**

YURAN TAWARAN: \$500.00

NOMBOR RESIT :

TARIKH TUTUP : HARI SELASA, 08HB OKTOBER 2024

JAM : 2.00 PETANG

KEPADA :

**PENGERUSI LEMBAGA TAWARAN KECIL
PETI TAWARAN, TINGKAT BAWAH
BANGUNAN KEMENTERIAN KESIHATAN
COMMONWEALTH DRIVE
BANDAR SERI BEGAWAN BB 3910
NEGARA BRUNEI DARUSSALAM**

(CLUSTERING)

SECTION 2

SPECIFICATIONS AND REQUIREMENTS

TENDER REFERENCE NO.: KK/224/2024/JPR(TC)

SUPPLY AND DELIVERY OF MEDICAL CONSUMABLES CONTINUOUS AMBULATORY PERITONEAL DIALYSIS (CAPD) FOR DEPARTMENT OF RENAL SERVICES, MINISTRY OF HEALTH FOR A PERIOD OF THREE (3) YEARS

SHELF LIFE	Minimum 1 ½ years shelf life
DELIVERY PERIOD	2 to 4 weeks upon confirmation of Purchase Order or earlier delivery period is preferable

ITEM NO.	DESCRIPTION	ESTIMATED YEARLY USAGE	BUFFER STOCK REQUIRED	PACK SIZE
1	<p>Item No.1 Extraneal Peritoneal Dialysis Solution with 7.5% Icodextrin x 2000ml.</p> <p>Composition per 100 ml contain of, Icodextrin 7.5 gm Sodium Chloride 538 mg, Sodium Lactate 448mg, Calcium Chloride 25.7mg, Magnesium Chloride 5.08mg, Theoretical Osmolarity 284 (milliosmoles per litre). Or Equivalent</p>	10,800 Bags of 2000ml	2,160 Bags of 2000ml	Bag of 2000ml
2	<p>Item No.2 PD-4 Low Calcium Peritoneal Dialysis Solution with 1.5% Dextrose x 2000ml.</p> <p>Composition per 100 ml contain of, Dextrose Hydrous 1.5gm, Sodium Chloride 538 mg, Sodium Lactate 448mg, Calcium Chloride 18.3mg, Magnesium Chloride 5.08mg, Osmolarity 344 (milliosmoles per litre). Or Equivalent</p>	7,200 Bags of 2000ml	1,440 Bags of 2000ml	Bag of 2000ml
3	<p>Item No.3 PD-4 Low Calcium Peritoneal Dialysis Solution with 2.5% Dextrose x 2000ml.</p> <p>Composition per 100 ml contain of, Dextrose Hydrous 2.5gm, Sodium Chloride 538 mg, Sodium Lactate 448mg, Calcium Chloride 18.3mg, Magnesium Chloride 5.08mg, Osmolarity 395 (milliosmoles per litre). Or Equivalent</p>	12,000 Bags of 2000ml	2,400 Bags of 2000ml	Bag of 2000ml

USER REQUIREMENTS
<p>1. All consumables supplied throughout this tender must have a minimum shelf life of 18 Months. Any consumables items with remaining shelf life less than 18 Months upon delivery will be rejected.</p>
<p>2. The tenderer must supply and deliver to the patients' residences as per scheduled by PD unit, Department of Renal Services throughout Brunei Darussalam.</p>
<p>3. The tenderer requires to do a stock check report of the consumable items in the patients' residences.</p>
<p>4. The stock check report must be submitted to the Department of Renal Services every month or as when required.</p>
<p>5. The tenderer must collect and transport any remaining consumable items at the patient residences that not been used to the main store of Department of Renal Services at Rimba Dialysis Centre.</p>
<p>6. Set up a CAPD Clinical Coordinator facility to provide patients with routine CAPD (with reports) visits which include:</p> <ul style="list-style-type: none"> • Home visit (pre-insertion). • Post training home visit (initiation of CAPD treatment) • Infection associated with PD. • Follow up visit as per required from the PD health care professional <p>During the visit, the CAPD Clinical Coordinator will supervise the environment in which the patient received PD exchange, monitor the PD material that was processed, the condition of the storage, and the consumables supplies.</p>
<p>7. To provide "Continuous Professional Development" training for nursing staff, end user and patient.</p>
<p>8. The tenderer shall regularly monitor the remaining stock balance for each item and ensure that the quantity delivered does not exceed the quantity of the approved tender.</p> <p>The tenderer shall inform at least six (6) months in advanced if the estimated remaining quantity is insufficient until the end of the contract.</p>

SECTION 3
FORMS TO BE USED

CONTENTS

SCHEDULE 1 - TENDER FORM

SCHEDULE 2 - INFORMATION SUMMARY

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SCHEDULE 1

TENDER FORM

To:

TENDER REFERENCE NO.: KK/224/2024/JPR(TC)

INVITATION TO TENDER FOR SUPPLY AND DELIVERY OF MEDICAL CONSUMABLES CONTINUOUS AMBULATORY PERITONEAL DIALYSIS (CAPD) FOR DEPARTMENT OF RENAL SERVICES, MINISTRY OF HEALTH FOR A PERIOD OF THREE (3) YEARS

TENDER OF (name of tenderer)

Company/Business Registration No.: _____

Tender Closing Date: _____

ITEM NO.	DESCRIPTION	ESTIMATED USAGE	BUFFER STOCK REQUIRED	PACK SIZE	BRAND OFFERED	UNIT PRICE	TOTAL PRICE	SHELF LIFE	DELIVERY PERIOD
1	Item No.1 Extraneal Peritoneal Dialysis Solution with 7.5% Icodextrin x 2000ml. Composition per 100 ml contain of, Icodextrin 7.5 gm Sodium Chloride 538 mg, Sodium Lactate 448mg, Calcium Chloride 25.7mg, Magnesium Chloride 5.08mg, Theoretical Osmolarity 284 (milliosmoles per litre). Or Equivalent	10,800 Bags of 2000ml	2,160 Bags of 2000ml						

ITEM NO.	DESCRIPTION	ESTIMATED USAGE	BUFFER STOCK REQUIRED	PACK SIZE	BRAND OFFERED	UNIT PRICE	TOTAL PRICE	SHELF LIFE	DELIVERY PERIOD
2	<p>Item No.2 PD-4 Low Calcium Peritoneal Dialysis Solution with 1.5% Dextrose x 2000ml.</p> <p>Composition per 100 ml contain of, Dextrose Hydrous 1.5gm, Sodium Chloride 538 mg, Sodium Lactate 448mg, Calcium Chloride 18.3mg, Magnesium Chloride 5.08mg, Osmolarity 344 (milliosmoles per litre). Or Equivalent</p>	7,200 Bags of 2000ml	1,440 Bags of 2000ml						
3	<p>Item No.3 PD-4 Low Calcium Peritoneal Dialysis Solution with 2.5% Dextrose x 2000ml.</p> <p>Composition per 100 ml contain of, Dextrose Hydrous 2.5gm, Sodium Chloride 538 mg, Sodium Lactate 448mg, Calcium Chloride 18.3mg, Magnesium Chloride 5.08mg, Osmolarity 395 (milliosmoles per litre). Or Equivalent</p>	12,000 Bags of 2000ml	2,400 Bags of 2000ml						

USER REQUIREMENTS	YES	NO	PLEASE SPECIFY (WHERE NECESSARY)
1. All consumables supplied throughout this tender must have a minimum shelf life of 18 Months. Any consumables items with remaining shelf life less than 18 Months upon delivery will be rejected.			
2. The tenderer must supply and deliver to the patients' residences as per scheduled by PD unit, Department of Renal Services throughout Brunei Darussalam.			
3. The tenderer requires to do a stock check report of the consumable items in the patients' residences.			
4. The stock check report must be submitted to the Department of Renal Services every month or as when required.			
5. The tenderer must collect and transport any remaining consumable items at the patient residences that not been used to the main store of Department of Renal Services at Rimba Dialysis Centre.			
<p>6. Set up a CAPD Clinical Coordinator facility to provide patients with routine CAPD (with reports) visits which include:</p> <ul style="list-style-type: none"> • Home visit (pre-insertion). • Post training home visit (initiation of CAPD treatment) • Infection associated with PD. • Follow up visit as per required from the PD health care professional <p>During the visit, the CAPD Clinical Coordinator will supervise the environment in which the patient received PD exchange, monitor the PD material that was processed, the condition of the storage, and the consumables supplies.</p>			
7. To provide "Continuous Professional Development" training for nursing staff, end user and patient.			
<p>8. The tenderer shall regularly monitor the remaining stock balance for each item and ensure that the quantity delivered does not exceed the quantity of the approved tender.</p> <p>The tenderer shall inform at least six (6) months in advanced if the estimated remaining quantity is insufficient until the end of the contract.</p>			

1. We offer and undertake on your acceptance of our Tender to supply and deliver the above mentioned goods in accordance with your Invitation To Tender.
2. Our Tender is fully consistent with and does not contradict or derogate from anything in your Invitation To Tender. We have not qualified or changed any of the provisions of your Invitation To Tender.
3. We shall execute a formal agreement in the appropriate form set out in Section 4 – Contract of the Invitation to Tender together with such further terms and conditions, if any, agreed between the Government and us.
4. OUR OFFER IS VALID FOR **TWELVE (12)** CALENDER MONTHS FROM THE TENDER CLOSING DATE.
5. When requested by you, we shall extend the validity of this offer.
6. We further undertake to give you any further information which you may require.

Dated this _____ day of _____, 20_____.

[Signature of authorised officer of Tenderer]
Name:
Designation:

Tenderer's official stamp:

SCHEDULE 2 - INFORMATION SUMMARY

2.1 Tenderers shall provide in this Schedule the following information:

- (a) Management summary
- (b) Company profile (including Contractor and sub-contractor(s), if any)
- (c) Years of experience (as of the Tender Closing Date) of the Contractor and sub-contractor(s) in the:
 - *Supply and Delivery of Medical Supplies*
- (d) Other information which is considered relevant

SCHEDULE 3 – SUB-CONTRACTS

- 3.1 Tenderers shall complete Table 3.1 with information about all the companies involved in the provision of the services and items specified in this tender. This shall include details about the Contractor and each sub-contractor involved, as well as their respective responsibilities.
- 3.2 Tenderers shall also indicate in Table 3.1 any alliance relationship established with each sub-contractor. An alliance is defined as a formal and binding business relationship between the allied parties.

Table 3.1 Responsibility Table

Company Name	Responsibility Description	Alliance Relationship between Contractor and Sub-contractor(s)		
		Alliance Exists? (Y/N)	Date Established	Alliance Description
Contractor				
		Not Applicable	Not Applicable	Not Applicable
Sub-contractor(s)				

SCHEDULE 4 – COMPANY’S BACKGROUND

- 4.1 Each of the companies involved in this tender, including Contractor and sub-contractor(s) (if any), shall provide information on the company’s background, scope of operations, financial standing and certified copy of its Certificate of Incorporation or Certificate of Registration (as the case may be).

SCHEDULE 5 - REFERENCES

- 5.1 Tenderers shall submit a list of customers in Table 5.1 to whom the Contractor has provided similar services and items as specified in this tender in the recent 5 years as of the Tender Closing Date.

Table 5.1 References of previous customers

Customer Name and Address	Customer Type (Govt or Quasi Govt)*	Contact Person	Title	Contact Number, Fax Number and E-mail Address

***Note: Tenderers shall indicate whether the customer is a Government or Quasi Government organisation. A Quasi Government is defined as an organisation which (1) is managed and controlled by the Government; or (2) has at least 50% shares being held by the Government. Please leave the column blank if the customer is neither a Government or Quasi Government organisation.**

- 5.2 The Ministry of Health shall treat all the information submitted under this schedule in strict confidence.
- 5.3 The Ministry of Health reserves the right to contact the references for tender assessment purposes.

SCHEDULE 6 - SUBMISSION OF SAMPLE

- 6.1 Tenderers shall submit the Submission of Sample form below in respect of the items specified in this tender.
- 6.2 Samples of the items to be submitted shall be:
 - a. identical in packing and manufacture to the items to be offered by the Tenderer; and
 - b. marked with the corresponding item number of the tender.

SUBMISSION OF SAMPLE FORM

To:

TENDER REFERENCE NO.: KK/224/2024/JPR(TC)

**INVITATION TO TENDER
SUPPLY AND DELIVERY OF MEDICAL CONSUMABLES CONTINUOUS AMBULATORY
PERITONEAL DIALYSIS (CAPD) FOR DEPARTMENT OF RENAL SERVICES, MINISTRY OF
HEALTH FOR A PERIOD OF THREE (3) YEARS**

SUBMISSION OF SAMPLE FORM OF (NAME OF TENDERER)

ITEM NO.	DESCRIPTION	SAMPLE SUBMITTED (indicate with ✓)	SAMPLE NOT SUBMITTED (indicate with ✕)	OFFERED/NOT OFFERED (indicate as appropriate)
1	Item No.1 Extraneal Peritoneal Dialysis Solution with 7.5% Icodextrin x 2000ml.			
2	Item No.2 PD-4 Low Calcium Peritoneal Dialysis Solution with 1.5% Dextrose x 2000ml.			
3	Item No.3 PD-4 Low Calcium Peritoneal Dialysis Solution with 2.5% Dextrose x 2000ml.			

We understand as stated in the Instructions to Tenderers that Tenders without samples shall not be considered.

Tenderer's official stamp:

[Signature of authorized officer of Tenderer]

Name:

Designation:

Date:

FOR OFFICE USE

Date of receipt : _____

Receiving Officer : _____