

REFERENCE OF TENDER	DESCRIPTION OF TENDER	TIME PERIOD OF TENDER	DEPARTMENT/DIVISION/UNIT REQUESTING TENDER	FEES	CLOSING DATE NOT LATER THAN 2.00PM	FOCAL PERSON
KK/231/2024/SSBH(TC)	<p>DISPOSAL OF CLINICAL WASTE INCLUDING COLLECTION, TRANSPORTATION AND INCINERATE FROM SURI SERI BEGAWAN HOSPITAL, KUALA BELAIT TO OFF-SITE LOCATION FOR A PERIOD OF THREE (3) YEARS</p> <p>Eligibility For Tenderers: Registered with Ministry of Health and Department of Environment, Park and Recreation (JASTRe), Ministry of Development – Certificate of Registration of Contractors.</p> <p>Category S05: Site management or waste disposal sites including chemical disposal centres for chemicals and hazardous and toxic wastes.</p>	3 YEARS	SURI SERI BEGAWAN HOSPITAL KUALA BELAIT	\$100.00	29 TH OCT 2024	Dayang Suriana binti Haji Daud Ketua Bahagian Pengurusan Estet Hospital Suri Seri Begawan (SSB), Kuala Belait Negara Brunei Darussalam Contact No.: 3335331 Fax: 3276 email: suriana.daud@moh.gov.bn

NOMBOR TAWARAN: KK/231/2024/SSBH(TC)

**KEMENTERIAN KESIHATAN
NEGARA BRUNEI DARUSSALAM**

**DISPOSAL OF CLINICAL WASTE INCLUDING COLLECTION,
TRANSPORTATION AND INCINERATE FROM SURI SERI BEGAWAN
HOSPITAL, KUALA BELAIT TO OFF-SITE LOCATION FOR A PERIOD
OF THREE(3) YEARS**

YURAN TAWARAN: \$100.00

NOMBOR RESIT :

TARIKH TUTUP : HARI SELASA, 29HB OKTOBER 2024

JAM : 2.00 PETANG

KEPADA :

**PENGERUSI LEMBAGA TAWARAN KECIL
PETI TAWARAN, TINGKAT BAWAH
BANGUNAN KEMENTERIAN KESIHATAN
COMMONWEALTH DRIVE
BANDAR SERI BEGAWAN BB 3910
NEGARA BRUNEI DARUSSALAM**

(CLUSTERING)

**MINISTRY OF HEALTH
NEGARA BRUNEI DARUSSALAM**

TENDER DOCUMENT

FOR

**DISPOSAL OF CLINICAL WASTE
INCLUDING COLLECTION,
TRANSPORTATION AND INCINERATE
FROM SURI SERI BEGAWAN HOSPITAL,
KUALA BELAIT TO AN OFF-SITE
LOCATION FOR THREE (3) YEARS**

Prepared by
HEAD OF SECTION, ESTATE MANAGEMENT SECTION, SURI SERI BEGAWAN HOSPITAL,
KUALA BELAIT
MINISTRY OF HEALTH

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SECTION 1

INSTRUCTION TO TENDERERS

1. **Type of Contract**

This is a clinical waste contract for “**DISPOSAL OF CLINICAL WASTE INCLUDING COLLECTION, TRANSPORTATION AND INCINERATE FROM SURI SERI BEGAWAN HOSPITAL, KUALA BELAIT TO AN OFF-SITE LOCATION FOR THREE (3) YEARS**”

2. **Tender Documents**

This particular Contract document is supplementary to the Public Works Department’s General Specification for Building and Construction Works, Negara Brunei Darussalam. Any discrepancies encountered shall be explained by the Superintending Officer (S.O.) who shall decide any and all questions which may arise as to the interpretation of this Contract Document together with the Specifications and Contract Drawings and whose decision shall be firm and binding in this Contract. The S.O. has the right to alter, add in or delete any or all parts of the specification at any time.

3. **Tender**

The tender is required to complete and sign the following:

- a. Form of Tender
- b. Appendix to Tender Form
- c. The Summary of Tender with every item legibly priced in ink and with columns added up to the tender
- d. Appendix A: Additional information to be supplied by tenderers

4. **Definition**

The following terms and their derivations used on this Document are defined:

- a. Superintending Officer (S.O.) shall mean the Permanent Secretary, Ministry of Health of Brunei Darussalam, to supervise the work within this Contract.
- b. Specified means specified in this Document or in any standards, by-laws, regulation, etc. mentioned herein and shall mean compliance with the latest edition thereof.
- c. Approved means approved by the Superintending Officer, in writing with these requirements.
- c. Described means described in this Documents or the related drawings.
- e. Instructed shall mean instructed by means of drawings, correspondence or other documents issued by the Superintending Officer. Verbal instructions and approvals shall be confirmed in writing and such instructions shall be superseded any requirements specified or describe to the contrary.
- f. Government (Govt) means the Government of Brunei Darussalam
- g. The Contractor means the successful Tenderer to whom the Contract for the “**DISPOSAL OF CLINICAL WASTE INCLUDING COLLECTION, TRANSPORTATION AND INCINERATE FROM SURI SERI BEGAWAN HOSPITAL, KUALA BEL TO AN OFF-SITE LOCATION FOR THREE (3) YEARS**”.

5. **Execution of Tenders**

In accordance with the above, the Tender must be signed or sealed or otherwise executed in such manner that they shall be binding on the Tenderers if accepted. Tender not so executed may be rejected.

6. **Submission of Tender**

The tender documents all properly completed, signed and executed shall be enclosed in a sealed envelope addressed to and delivered to the office of:

Project No. : KK/231/2024/SSBH(TC)

Tender For : “DISPOSAL OF CLINICAL WASTE INCLUDING COLLECTION, TRANSPORTATION AND INCINERATE FROM SURI SERI BEGAWAN HOSPITAL, KUALA BEL TO AN OFF-SITE LOCATION FOR THREE (3) YEARS – KK/231/2024/SSBH(TC)”

**To: Pengerusi Lembaga Tawaran Kecil
Kementerian Kesihatan, Tingkat Bawah,
Jalan Menteri Besar,
Commonwealth Drive,
Bandar Seri Begawan, BB3910
Negara Brunei Darussalam**

Envelope shall be prominently marked at the top left-hand corner:

PRIVATE AND CONFIDENTIAL

The tender must be delivered **NOT LATER THAN 2.00 PM on Tuesday, 10th October 2023.**

7. **Acceptance or Rejection of Tender**

The Government of Brunei Darussalam is not bound to accept the lowest or any tender. Without limiting the generality of the foregoing statement. Tenders which are incomplete, obscure or irregular may be rejected; tenders with conditions may be rejected and tenders in which unit rates are omitted or in which rates are obviously unbalanced may be rejected.

8. **Cost of Tendering**

Tenderers will not be reimbursed for any expenses incurred in the preparations or submission of tenders.

9. **Schedule of Rates & Bill of Quantities**

The quantities given in the bills are provisional. The formation levels, profile and scope of works may be varied by the S.O. as the works proceeds. The final value of the contract will be calculated on the basis of the actual work done and the rates for the respective items of work entered in the Schedule of Rates. The Contractor is not eligible for extra payments for reduction in the value of work.

10. **Discrepancies and Errors**

Should the Tenderer make any errors in his extentions and/or in carrying forward to the Summary or any obvious pricing errors, this shall be so rectified and adjusted that, when correctly calculated, the total of the summary shall represent the same amount as that tendered by the Tenderer in the Form of Tender. The nett aggregate amount of such errors, whether a nett reduction or a nett addition will be calculated as percentage of the Summary of the Bill of Quantities and all unit rates throughout the Bills of Quantities shall be subjected to the percentage discount. Provisional or Prime Cost Sums shall be excluded from the calculation and shall not be subjected to such percentage discount or premium.

11. **Confidential Tender Documents**

The Tender (whether or not he submits a tender) shall treat the Tender Documents as private and confidential and not reveal anything about this tender either to the public or to the press.

12. **Programme**

The tenderer are to submit their tenders detailed construction programme in the form of Gantt Charts to show when they expect to carry out various parts of the work.

13. **Time of Completion**

The attentions of Tenderers are drawn to Clause 29 of the Conditions of Contract dealing with Liquidated Damages which will be imposed for late completion.

14. **Maintenance of Existing Services**

Careful consideration should be given by the Tenderer to ensure that all necessary work to maintain existing facilities including existing services can be suitably coordinated with his proposed programme of the work and that due and adequate allowance has been made for these related works in his pricing.

15. **Services**

The Tenderer's attention is drawn to the fact that an extensive and complex network of services mains, pipes and cables exist within or adjacent to the site which will materially affect the Contractor's programme and costs of work required to maintain servicing facilities without interruption during the course of the work. The Tenderer shall made due allowance in his prices for these services. The Contractor shall be fully responsible for all expenses related to repair of or fines due to any damages of any services in the vicinity of the site.

16. **Site Visit**

Tenderers shall visit the site to familiarize themselves with all factors which will materially affect their Tenders. Due allowance shall be made in the Tenders for all such factors.

17. **Interpretation of Documents**

Any doubts or clarifications regarding the documents shall be clarified with the S.O. in writing.

18. **Addenda**

Prior to the date of closing Tenders, the S.O. may issue Addenda to clarify or modify the Tender Documents. A copy of each Addenda will be issued to every Tenderer and shall become part of the Tender Document. Receipt of each Addenda must be acknowledged on the form issued with the Addenda.

19. **Language**

All manufacturer's specification, certificates, container markings and other relevant information referred to in this specification shall be in English.

20. **Validity of Tender**

All tenders submitted shall be deemed to remain valid for one (01) year from the date of closing tender and no tenderer may withdraw his tender within that period.

21. **Transportation (Vehicle Requirements)**

Any vehicle used to transport healthcare waste should fulfill several design criteria:

- The transport vehicle should have an enclosed leak-proof body (box truck) and the vehicle body should be of a suitable size commensurate with the design of the vehicle
- There should be a suitable system for securing the load during transport;
- Vehicles should be kept locked at all times, except when loading and unloading, and kept properly maintained;
- The vehicle should be marked with the name and address of the waste carrier.

SECTION 2

TENDER SPECIFICATIONS

1. To register with Department of Environment, Park and Recreation (JASTRe), Ministry of Development – Certificate of Registration of Contractors:
Category S05: Site management or waste disposal sites including chemical disposal centres for chemicals and hazardous and toxic wastes.
2. To comply with the Guideline on Healthcare Waste Management, Ministry of Health of Brunei Darussalam, October 2019 Edition.
3. **Transportation (Vehicle Requirements)** - To comply with the Guidelines on Healthcare Waste Management, Ministry of Health of Brunei Darussalam, October 2019 Edition:

Any vehicle used to transport healthcare waste should fulfill several design criteria:
 - The transport vehicle should have an enclosed leak-proof body (box truck) and the vehicle body should be of a suitable size commensurate with the design of the vehicle
 - There should be a suitable system for securing the load during transport;
 - Vehicles should be kept locked at all times, except when loading and unloading, and kept properly maintained;
 - The vehicle should be marked with the name and address of the waste carrier.
4. To comply with the Recommended Standards for Air Emissions as specified in the Appendix 4, Pollution Control Guidelines for Industrial Development in Brunei Darussalam, June 2003 Edition and Department of Environment, Park and Recreation (JASTRe), Ministry of Development.
5. Clinical waste materials shall be burned using COMPANY'S INCINERATOR machine with highly recommended specifications for Clinical Wastes Disposal.
6. Clinical waste materials shall be kept at proper storage areas, stored in a refrigerated room with proper receiving areas and must always be checked by HSE Officer at planned interval:
 - Area should be closed, and access must be restricted to authorized persons only and well-guarded to prevent unauthorized access.
 - It should not be located near food stores or food preparation areas.
 - The storage area floor should be impermeable, have a good drainage system, and be easy to clean and disinfect.
 - Must be protected from rodents, birds and other animals.
 - Should be well lighted.
 - A water supply, cleaning equipment, protective clothing, waste bags and containers should be available and easily accessible.
 - It should offer easy access to staff and waste-collection vehicles.
 - It should offer protection from the Sun.
 - It should host good lighting and some ventilation.
7. Use machine, equipment, proper storage areas and all cost in connection therewith.
8. Collection shall be **done daily/or as instructed by OIC.**
9. To engage an environmental consultant or 3rd Party Auditor in order to monitor / conduct audit at planned interval and to provide information on whether the Medical Waste Management System are conforms to the Medical Waste Management System requirements and effectively implemented and maintained. The environmental consultant or 3rd Party Auditor shall be certified by an Accredited Certification Body;
10. Provide photographs to be 4R sizes (1set) including before commencement of works throughout the duration of the project and after completion of works prior to submission of payment.

SECTION 3

TENDER FORMS

NO.	DESCRIPTIONS	VENDORS OFFER (PLEASE STATE)	
		YES	NO
1	To register with Department of Environment, Park and Recreation (JASTRe), Ministry of Development – Certificate of Registration of Contractors: Category S05: Site management or waste disposal sites including chemical disposal centres for chemicals and hazardous and toxic wastes.		
2	To comply with the Guideline on Healthcare Waste Management, Ministry of Health of Brunei Darussalam, October 2019 Edition.		
3	<u>Transportation (Vehicle Requirements)</u> - To comply with the Guidelines on Healthcare Waste Management, Ministry of Health of Brunei Darussalam, October 2019 Edition: Any vehicle used to transport healthcare waste should fulfill several design criteria: The transport vehicle should have an enclosed leak-proof body (box truck) and the vehicle body should be of a suitable size commensurate with the design of the vehicle There should be a suitable system for securing the load during transport; Vehicles should be kept locked at all times, except when loading and unloading, and kept properly maintained; The vehicle should be marked with the name and address of the waste carrier.		
4	To comply with the Recommended Standards for Air Emissions as specified in the Appendix 4, Pollution Control Guidelines for Industrial Development in Brunei Darussalam, June 2003 Edition and Department of Environment, Park and Recreation (JASTRe), Ministry of Development.		
5	Clinical waste materials shall be burned using COMPANY'S INCINERATOR machine with highly recommended specifications for Clinical Wastes Disposal.		
6	Clinical waste materials shall be kept at proper storage areas, stored in a refrigerated room with proper receiving areas and must always be checked by HSE Officer at planned interval: <ul style="list-style-type: none"> • Area should be closed, and access must be restricted to authorized persons only and well-guarded to prevent unauthorized access. • It should not be located near food stores or food preparation areas. • The storage area floor should be impermeable, have a good drainage system, and be easy to clean and disinfect. • Must be protected from rodents, birds and other animals. • Should be well lighted. • A water supply, cleaning equipment, protective clothing, waste bags and containers should be available and easily accessible. • It should offer easy access to staff and waste-collection vehicles. • It should offer protection from the Sun. • It should host good lighting and some ventilation. 		

NO.	DESCRIPTIONS	VENDORS OFFER (PLEASE STATE)	
		YES	NO
7	Use machine, equipment, proper storage areas and all cost in connection therewith.		
8	Collection shall be done daily/or as instructed by OIC.		
9	To engage an environmental consultant or 3rd Party Auditor in order to monitor / conduct audit at planned interval and to provide information on whether the Medical Waste Management System are conforms to the Medical Waste Management System requirements and effectively implemented and maintained. The environmental consultant or 3rd Party Auditor shall be certified by an Accredited Certification Body;		
10	Provide photographs to be 4R sizes (1set) including before commencement of works throughout the duration of the project and after completion of works prior to submission of payment.		

SUMMARY OF BILL OF QUANTITIES

TENDER REFERENCE NO.: KK/231/2024/SSBH (TC)

INVITATION TO TENDER

DISPOSAL OF CLINICAL WASTE INCLUDING COLLECTION, TRANSPORTATION AND INCINERATE FROM SURI SERI BEGAWAN HOSPITAL, KUALA BEL TO AN OFF-SITE LOCATION FOR THREE (3) YEARS

ITEM NO.	DESCRIPTION	UNIT	QTY PER YEAR	RATE	AMOUNT	
					\$	cts
1	<p>All quantities are PROVISIONAL are subject to final measurement upon completion.</p> <p>The OIC will not entertain any claims if this is not formalized for any approved variation.</p> <p>All price quoted to be inclusive of insurance.</p> <p>The Contractor shall provide suitable and adequate PPE for all workers and supervisor on site.</p> <p>The descriptions stated in the quotation are not comprehensive. Reference should be made to the OIC for details. Unless otherwise specifically stated in the quotation. The following shall be deemed to be included with:</p> <ul style="list-style-type: none"> ▪ Labour & all cost in connection therewith. ▪ Loading and unloading Clinical Waste and shall be WEIGHING WITH ORIGINAL RECEIPT. ▪ Clinical waste materials shall be burned using COMPANY'S INCINERATOR machine. ▪ Clinical waste materials shall be kept at proper storage areas (cold room) provided by the company with the proper receiving areas and must be checked by HSE Officer at planned interval. ▪ Use machine, equipment and all cost in connection therewith. ▪ To engage an environmental consultant or 3rd Party Auditor in order to monitor / conduct audit at planned interval and to provide information on whether the Medical Waste Management System are conforms to the Medical Waste Management System requirements and effectively implemented and maintained. The environmental consultant or 3rd Party Auditor shall be certified by an Accredited Certification Body; 					

ITEM NO.	DESCRIPTION	UNIT	QTY PER YEAR	RATE	AMOUNT	
					\$	cts
	<ul style="list-style-type: none"> ▪ Provide photographs to be 4r sizes (1set) including before commencement of works throughout the duration of the project and after completion of works prior to submission of payment. 					
2	<ul style="list-style-type: none"> ▪ To provide the service for collecting of the clinical waste from Suri Seri Begawan Hospital, Kuala Belait waste dumping sites to an off-site location and the service for burning of the clinical waste. Rate to include transportation and Personal Protective Equipment (PPE). 	KG	78,000			
	Approximate weight in kg/months: 6,500 kg/ month					
	<ul style="list-style-type: none"> ▪ Collection shall be done daily/or as instructed by OIC. ▪ Comply to ALL Tender Specifications stated on Section 2 - IT/5 especially on Transportation (Vehicle Requirements), Storage Areas. 					
	Important Requirements Note:					
	<ol style="list-style-type: none"> 1. To comply with the Recommended Standards for Air Emissions as specified in the Appendix 4, Pollution Control Guidelines for Industrial Development in Brunei Darussalam, June 2003 Edition and Department of Environment, Park and Recreation, Ministry of Development. 2. To register with Department of Environment, Park and Recreation (JASTRe), Ministry of Development – Certificate of Registration of Contractors: Category S05: Site management or waste disposal sites including chemical disposal centres for chemicals and hazardous and toxic wastes. 3. To comply with the Guideline on Healthcare Waste Management, Ministry of Health of Brunei Darussalam, October 2019 Edition. 					
TOTAL AMOUNT PER YEAR (B\$)						
TOTAL AMOUNT FOR THREE (3) YEARS (B\$)						