

REFERENCE OF TENDER	DESCRIPTION OF TENDER	TIME PERIOD OF TENDER	DEPARTMENT/DIVISION/ UNIT REQUESTING TENDER	FEES	CLOSING DATE NOT LATER THAN 2.00PM	FOCAL PERSON
KK/283/2022/PPN(TC)	SUPPLY AND DELIVERY OF MEDICAL CONSUMABLES FOR DEPARTMENT OF DENTAL SERVICES (ORTHODONTIC) FOR A PERIOD OF THREE (3) YEARS	3 YEARS	DEPARTMENT OF DENTAL SERVICES	\$10.00	15 ^h November 2022	Dr Wizziyane binti Haji Ahmad Ariffin Head of Orthodontic Department of Dental Services Ministry of Health Negara Brunei Darussalam Contact No.: 2380433

SECTION 2

SPECIFICATIONS

TENDER REF.: KK/283/2022/PPN(TC)

INVITATION TO TENDER
SUPPLY AND DELIVERY OF MEDICAL CONSUMABLE FOR DENTAL SERVICES
(ORTHODONTIC) FOR A PERIOD OF THREE (3) YEARS

NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY FOR ONE (1) YEAR USAGE
1.	BRACKET REMOVING PLIERS, ANGLED SPECIFICATION: <ul style="list-style-type: none">• Medical grade stainless steel• Corrosion and stain resistant• For use intra-orally• For the removal of anterior and posterior brackets• Angled cutting surfaces (maximum 45 degrees)• Sterilizable and able to be autoclaved	10 PCS
2.	PIN AND LIGATURE CUTTER SPECIFICATION: <ul style="list-style-type: none">a) Medical grade stainless steelb) Corrosion and stain resistantc) For use intra-orallyd) To cut soft or ligature wires (maximum 0.015" or 0.30mm)e) Sterilizable and able to be autoclaved	10 PCS
3.	MOSQUITO FORCEPS WITHOUT HOOK SPECIFICATION: <ul style="list-style-type: none">a) Medical grade stainless steelb) Corrosion and stain resistantc) For use intra-orallyd) For placing elastomeric ligaturese) Narrow, serrated tips with no hookf) Locking handlesg) Maximum 5 ½" longh) Sterilizable and able to be autoclaved	10 PCS
4.	MATHEIU NEEDLE HOLDER SPECIFICATION: <ul style="list-style-type: none">a) Medical grade stainless steelb) Corrosion and stain resistantc) For use intra-orallyd) For tightening ligaturese) Rounded handles to allow spinning of instrument in the palm of the handf) Narrow, serrated tipsg) Safety locking handles – squeezable locking mechanism to 'lock' or 'release' the ligaturesh) To hold up to 0.015" or 0.30mm soft ligature wiresi) Sterilizable and able to be autoclaved	5 PCS

NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY FOR ONE (1) YEAR USAGE
5.	DISTAL END CUTTER SPECIFICATION: a) Medical grade stainless steel b) Corrosion and stain resistant c) For use intra- or extra-orally d) Used to cut orthodontic archwires e) Safely holds onto the cut distal end portion f) Able to cut flush to the buccal tube g) Smooth design for patient comfort h) To cut wire up to maximum 0.012" – 0.021" x 0.025" or 0.30mm to 0.53mm x 0.65mm wide i) Sterilizable and able to be autoclaved	20 PCS
6.	BAND SEATING INSTRUMENT (BITE STICK) SPECIFICATION: a) Medical grade plastic and stainless steel b) Corrosion and stain resistant c) For use intra-orally d) Used to fit and seat the orthodontic bands e) Handle can also be used to apply occlusal pressure onto band during seating f) Serrated triangular metal tip to allow application of occlusal pressure to edges of band g) Sterilizable and able to be autoclaved	5 PCS
7.	DOUBLED ENDED LIGATING INSTRUMENT SPECIFICATION: a) Medical grade stainless steel b) Corrosion and stain resistant c) For use intra-orally d) Used to push steel ligatures onto archwires e) Notched on both ends f) Both ends must be of different angles/ orientation – to allow use anteriorly and posteriorly g) Sterilizable and able to be autoclaved	10 PCS

SECTION 3

TENDER FORM

To:

TENDER REF.: KK/283/2022/PPN(TC)

INVITATION TO TENDER

SUPPLY AND DELIVERY OF MEDICAL CONSUMABLE FOR DENTAL SERVICES (ORTHODONTIC) FOR A PERIOD OF THREE (3) YEARS

TENDER OF (name of tenderer) _____

Company/Business Registration No _____

Tender Closing Date: _____

DELIVERY PERIOD	
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NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY FOR ONE USAGE	BRAND	MANUFACTURER AND ORIGIN	UNIT PRICE (B\$)	TOTAL PRICE (B\$)
1.	BRACKET REMOVING PLIERS, ANGLED SPECIFICATION:- <ul style="list-style-type: none">• Medical grade stainless steel• Corrosion and stain resistant• For use intra-orally• For the removal of anterior and posterior brackets• Angled cutting surfaces (maximum	10 PCS				

NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY FOR ONE USAGE	BRAND	MANUFACTURER AND ORIGIN	UNIT PRICE (B\$)	TOTAL PRICE (B\$)
	45 degrees) <ul style="list-style-type: none"> • Sterilizable and able to be autoclaved 					
2.	PIN AND LIGATURE CUTTER SPECIFICATION:- a) Medical grade stainless steel b) Corrosion and stain resistant c) For use intra-orally d) To cut soft or ligature wires (maximum 0.015" or 0.30mm) e) Sterilizable and able to be autoclaved	10 PCS				
3.	MOSQUITO FORCEPS WITHOUT HOOK SPECIFICATION:- a) Medical grade stainless steel b) Corrosion and stain resistant c) For use intra-orally d) For placing elastomeric ligatures e) Narrow, serrated tips with no hook f) Locking handles g) Maximum 5 ½" long h) Sterilizable and able to be autoclaved	10 PCS				
4.	MATHEIU NEEDLE HOLDER SPECIFICATION:- a) Medical grade stainless steel b) Corrosion and stain resistant c) For use intra-orally	5 PCS				

NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY FOR ONE USAGE	BRAND	MANUFACTURER AND ORIGIN	UNIT PRICE (B\$)	TOTAL PRICE (B\$)
	d) For tightening ligatures e) Rounded handles to allow spinning of instrument in the palm of the hand f) Narrow, serrated tips g) Safety locking handles – squeezable locking mechanism to ‘lock’ or ‘release’ the ligatures h) To hold up to 0.015” or 0.30mm soft ligature wires i) Sterilizable and able to be autoclaved					
5.	DISTAL END CUTTER SPECIFICATION:- a) Medical grade stainless steel b) Corrosion and stain resistant c) For use intra- or extra-orally d) Used to cut orthodontic archwires e) Safely holds onto the cut distal end portion f) Able to cut flush to the buccal tube g) Smooth design for patient comfort h) To cut wire up to maximum 0.012” – 0.021” x 0.025” or 0.30mm to 0.53mm x 0.65mm wide i) Sterilizable and able to be autoclaved	20 PCS				
6.	BAND SEATING INSTRUMENT (BITE STICK) SPECIFICATION:- a) Medical grade plastic and stainless steel	5 PCS				

NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY FOR ONE USAGE	BRAND	MANUFACTURER AND ORIGIN	UNIT PRICE (B\$)	TOTAL PRICE (B\$)
	<ul style="list-style-type: none"> b) Corrosion and stain resistant c) For use intra-orally d) Used to fit and seat the orthodontic bands e) Handle can also be used to apply occlusal pressure onto band during seating f) Serrated triangular metal tip to allow application of occlusal pressure to edges of band g) Sterilizable and able to be autoclaved 					
7.	<p>DOUBLED ENDED LIGATING INSTRUMENT</p> <p>SPECIFICATION:-</p> <ul style="list-style-type: none"> a) Medical grade stainless steel b) Corrosion and stain resistant c) For use intra-orally d) Used to push steel ligatures onto archwires e) Notched on both ends f) Both ends must be of different angles/ orientation – to allow use anteriorly and posteriorly g) Sterilizable and able to be autoclaved 	10 PCS				

NO.	ITEM DESCRIPTION	USER REQUIREMENT	YES [✓]	NO [X]	PLEASE SPECIFY THE SPECIFICATION / SCOPE OFFERED FAILURE TO FILL THE OFFER DETAIL SHALL BE IDENTIFIED AS NON-COMPLIANCE TO THE OFFER
1.	BRACKET REMOVING PLIERS, ANGLED	10 PCS			
		Medical grade stainless steel			
		Corrosion and stain resistant			
		For use intra-orally			
		For the removal of anterior and posterior brackets			
		Angled cutting surfaces (maximum 45 degrees)			
		Sterilizable and able to be autoclaved			
2.	PIN AND LIGATURE CUTTER	10 PCS			
		Medical grade stainless steel			
		Corrosion and stain resistant			
		For use intra-orally			
		To cut soft or ligature wires (maximum 0.015" or 0.30mm)			
		Sterilizable and able to be autoclaved			
3.	MOSQUITO FORCEPS WITHOUT HOOK	10 PCS			
		Medical grade stainless steel			
		Corrosion and stain resistant			
		For use intra-orally			
		For placing elastomeric ligatures			
		Narrow, serrated tips with no hook			
		Locking handles			
		Maximum 5 ½" long			
		Sterilizable and able to be autoclaved			
4.	MATHEIU NEEDLE HOLDER	5 PCS			
		Medical grade stainless steel			

NO.	ITEM DESCRIPTION	USER REQUIREMENT	YES [√]	NO [X]	PLEASE SPECIFY THE SPECIFICATION / SCOPE OFFERED FAILURE TO FILL THE OFFER DETAIL SHALL BE IDENTIFIED AS NON-COMPLIANCE TO THE OFFER
		Corrosion and stain resistant			
		For use intra-orally			
		For tightening ligatures			
		Rounded handles to allow spinning of instrument in the palm of the hand			
		Narrow, serrated tips			
		Safety locking handles – squeezable locking mechanism to ‘lock’ or ‘release’ the ligatures			
		To hold up to 0.015” or 0.30mm soft ligature wires			
		Sterilizable and able to be autoclaved			
5.	DISTAL END CUTTER	20 PCS			
		Medical grade stainless steel			
		Corrosion and stain resistant			
		For use intra- or extra-orally			
		Used to cut orthodontic archwires			
		Safely holds onto the cut distal end portion			
		Able to cut flush to the buccal tube			
		Smooth design for patient comfort			
		To cut wire up to maximum 0.012” – 0.021” x 0.025” or 0.30mm to 0.53mm x 0.65mm wide			
		Sterilizable and able to be autoclaved			
6.	BAND SEATING INSTRUMENT (BITE STICK)	5 PCS			
		Medical grade plastic and stainless steel			
		Corrosion and stain resistant			
		For use intra-orally			

NO.	ITEM DESCRIPTION	USER REQUIREMENT	YES [✓]	NO [X]	PLEASE SPECIFY THE SPECIFICATION / SCOPE OFFERED FAILURE TO FILL THE OFFER DETAIL SHALL BE IDENTIFIED AS NON-COMPLIANCE TO THE OFFER
		Used to fit and seat the orthodontic bands			
		Handle can also be used to apply occlusal pressure onto band during seating			
		Serrated triangular metal tip to allow application of occlusal pressure to edges of band			
		Sterilizable and able to be autoclaved			
7.	DOUBLED ENDED LIGATING INSTRUMENT	10 PCS			
		Medical grade stainless steel			
		Corrosion and stain resistant			
		For use intra-orally			
		Used to push steel ligatures onto archwires			
		Notched on both ends			
		Both ends must be of different angles/ orientation – to allow use anteriorly and posteriorly			
		Sterilizable and able to be autoclaved			

1. We offer and undertake on your acceptance of our Tender to supply and deliver the above mentioned goods in accordance with your Invitation To Tender.
2. Our Tender is fully consistent with and does not contradict or derogate from anything in your Invitation To Tender. We have not qualified or changed any of the provisions of your Invitation To Tender.
3. We shall execute a formal agreement in the appropriate form set out in Section 4 – Contract of the Invitation to Tender together with such further terms and conditions, if any, agreed between the Government and us.
4. OUR OFFER IS VALID FOR **TWELVE (12)** CALENDER MONTHS FROM THE TENDER CLOSING DATE.
5. When requested by you, we shall extend the validity of this offer.
6. We further undertake to give you any further information which you may require.

Dated this _____ day of _____, _____.

Signature of authorised officer of Tenderer

Name:

Designation:

Tenderer's official stamp:

SCHEDULE 2 - INFORMATION SUMMARY

2.1 Tenderers shall provide in this Schedule the following information:

- (a) Management summary
- (b) Company profile (including Contractor and sub-contractor(s), if any)
- (c) Years of experience (as of the Tender Closing Date) of the Contractor and sub-contractor(s) in the:
 - *Supply & Delivery of Orthodontics Consumables*
- (d) Other information which is considered relevant

SCHEDULE 3 – SUB-CONTRACTS

- 3.1 Tenderers shall complete Table 3.1 with information about all the companies involved in the provision of the services and items specified in this tender. This shall include details about the Contractor and each sub-contractor involved, as well as their respective responsibilities.
- 3.2 Tenderers shall also indicate in Table 3.1 any alliance relationship established with each sub-contractor. An alliance is defined as a formal and binding business relationship between the allied parties.

Table 3.1 Responsibility Table

Company Name	Responsibility Description	Alliance Relationship between Contractor and Sub-contractor(s)		
		Alliance Exists? (Y/N)	Date Established	Alliance Description
Contractor				
		Not Applicable	Not Applicable	Not Applicable
Sub-contractor(s)				

SCHEDULE 4 – COMPANY’S BACKGROUND

- 4.1 Each of the companies involved in this tender, including Contractor and sub-contractor(s) (if any), shall provide information on the company’s background, scope of operations, financial standing and certified copy of its Certificate of Incorporation or Certificate of Registration (as the case may be).

SCHEDULE 5 – REFERENCES

- 5.1 Tenderers shall submit a list of customers in Table 4.1 to whom the Contractor has provided similar services and items as specified in this tender in the recent 5 years as of the Tender Closing Date.

Table 5.1 References of previous customers

Customer Name and Address	Customer Type (Govt or Quasi Govt)*	Contact Person	Title	Contact Number, Fax Number and E-mail Address

***Note:** Tenderers shall indicate whether the customer is a Government or Quasi Government organisation. A Quasi Government is defined as an organisation which (1) is managed and controlled by the Government; or (2) has at least 50% shares being held by the Government. Please leave the column blank if the customer is neither a Government or Quasi Government organisation.

- 5.2 The Ministry of Health shall treat all the information submitted under this schedule in strict confidence.
- 5.3 The Ministry of Health reserves the right to contact the references for tender assessment purposes.

SCHEDULE 6 - SUBMISSION OF SAMPLE

- 6.1 Tenderers shall submit the Submission of Sample form below in respect of the items specified in this tender.
- 6.2 Samples of the items to be submitted shall be:
- (a) identical in packing and manufacture to the items to be offered by the Tenderer; and
 - (b) marked with the corresponding item number of the tender.

SUBMISSION OF SAMPLE FORM

To:

TENDER REF.: KK/283/2022/PPN(TC)

**INVITATION TO TENDER
SUPPLY AND DELIVERY OF MEDICAL CONSUMABLE FOR DENTAL SERVICES
(ORTHODONTIC) FOR A PERIOD OF THREE (3) YEARS**

ITEM NO.	DESCRIPTION	SAMPLE SUBMITTED (indicate with ✓)	SAMPLE NOT SUBMITTED (indicate with ✕)	OFFERED/ NOT OFFERED (indicate as appropriate)
1.	BRACKET REMOVING PLIERS, ANGLED			
2.	PIN AND LIGATURE CUTTER			
3.	MOSQUITO FORCEPS WITHOUT HOOK			
4.	MATHEIU NEEDLE HOLDER			
5.	DISTAL END CUTTER			
6.	BAND SEATING INSTRUMENT (BITE STICK)			
7.	DOUBLED ENDED LIGATING INSTRUMENT			

We understand as stated in the Instructions to Tenderers that Tenders without samples shall not be considered.

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(signature of authorized officer of tenderer)
Name:
Designation:
Date:

Tenderer's official stamp:

FOR OFFICE USE

Date of receipt: _____
Receiving Officer: _____