

REFERENCE OF TENDER	DESCRIPTION OF TENDER	TIME PERIOD OF TENDER	DEPARTMENT/DIVISION/ UNIT REQUESTING TENDER	FEES	CLOSING DATE NOT LATER THAN 2.00PM	FOCAL PERSON
KK/287/2022/LAB(TC)	TO SUPPLY AND DELIVER G6PD QUALITATIVE SCREENING KITS FOR NATIONAL CLINICAL CHEMISTRY REFERENCE LABORATORY, DEPARTMENT OF LABORATORY SERVICES, MINISTRY OF HEALTH FOR A PERIOD OF THREE (3) YEARS USAGE	3 YEARS	DEPARTMENT OF LABORATORY SERVICES	\$10.00	22 <sup>nd</sup> November 2022	Nur Ahlina binti Abdul Ghani Clinical Chemistry Laboratory Department of Laboratory Services Ministry of Health Negara Brunei Darussalam Contact No.: 2242424 EXT 6321 e-mail: ahlina.ghani@moh.gov.bn

## SECTION 2

### SPECIFICATIONS AND REQUIREMENTS

TENDER REFERENCE NO: KK/287/2022/LAB(TC)

INVITATION TO TENDER

TO SUPPLY AND DELIVER G6PD QUALITATIVE SCREENING KITS FOR NATIONAL CLINICAL CHEMISTRY REFERENCE LABORATORY, DEPARTMENT OF LABORATORY SERVICES, MINISTRY OF HEALTH FOR A PERIOD OF THREE (3) YEARS USAGE

DELIVERY PERIOD AFTER PO ISSUED	4 WEEKS
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NO.	ITEM DESCRIPTIONS AND SPECIFICATIONS	PACKAGING SIZE	TOTAL ESTIMATE USAGE/YEAR
1	<b>G6PD Deficient Screening Test Kit</b> Screening test kit is used in the <b>Qualitative</b> testing of glucose-6-phosphate dehydrogenase (G6PD) in whole blood.	750 TESTS/BOX	16 BOXES
2	<b>G6PD Normal Level Control</b>	6X0.5ML/BOX	16 BOXES
3	<b>G6PD Deficient Level Control</b>	6X0.5ML/BOX	16 BOXES

NO.	SPECIFICATIONS AND REQUIREMENTS
1.	All reagent test kits supplied throughout this tender <u>shall</u> have a minimum expiry date of six <b>(6) months on delivery</b> . Should the reagent be urgently needed, provision of a reagent test kit or consumable with expiry date of less than six (6) months should be first agreed by the User of the particular laboratory before delivery is made.
2.	All offers made by the vendors should be submitted with reagent inserts stating clearly the item offered and the specifications of the reagents.
3.	The vendor is responsible in ensuring all the reagent kits are delivered in the required temperature as stated by the manufacturer and in a timely manner.
4.	The vendor is responsible in ensuring all the reagent kits are delivered to the laboratory in a good and well-maintained condition.
5.	The vendor is responsible in providing replacements when reagent kits are not delivered in an acceptable condition. For example, broken bottles or reagents are not delivered at the required cold chain as stated by manufacturer.
6.	Delivery of items should be agreed upon by the laboratory. Delivery should only be carried out during government working hours.
7.	Contact person should be stated clearly should there be any queries arise.
8.	The vendor is to provide an after sales services should there be any further queries with regards to the reagents supplied.
9.	Vendor is to provide alternative testing i.e. sending samples to referral laboratory when vendor is unable to fulfill the supply of the reagents as required by the laboratory.

<b>DELIVERY PERIOD AFTER PO ISSUED</b>	<b>4 Weeks</b>	
Lab/Section/Unit	Clinical Chemistry Laboratory	
Lab/Section/Unit Ref No.:	DLS/PU/CC/2022/23	
Person to Contact	Name : Nur Ahlina Abdul Ghani	
	E-mail : Ahlina.ghani@moh.gov.bn	
	Tel. No. : 2242424 ext 6321	Fax No. : 2220869
<b>FOR ADMINISTRATION USE ONLY</b>		
PPM/PROC Ref. No.	PPM/PROC/2022/>50K/059(CC)	
Advertisement Ref. No.		Date :

**SECTION 3**  
**FORMS TO BE USED**

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# SCHEDULE 1

## TENDER FORM

To:

TENDER REFERENCE NO: KK/287/2022/LAB(TC)

**INVITATION TO TENDER  
TO SUPPLY AND DELIVER G6PD QUALITATIVE SCREENING KITS FOR NATIONAL CLINICAL CHEMISTRY REFERENCE LABORATORY,  
DEPARTMENT OF LABORATORY SERVICES, MINISTRY OF HEALTH FOR A PERIOD OF THREE (3) YEARS USAGE**

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TENDER OF (*name of tenderer*) \_\_\_\_\_

Company/Business Registration No \_\_\_\_\_

Tender Closing Date \_\_\_\_\_

<b>DELIVERY PERIOD</b>	
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USER'S REQUIREMENTS				VENDOR'S OFFER					
NO.	ITEM DESCRIPTIONS AND SPECIFICATIONS	PACKAGING SIZE	TOTAL ESTIMATE USAGE/YEAR	ITEM DESCRIPTIONS AND SPECIFICATIONS	PART/ CATALOGUE NUMBER AND BRAND	PACKAGING SIZE	TOTAL QUANTITY OFFERED /YEAR	*COST PER UNIT (B\$)	TOTAL COSTS (B\$)
1	G6PD Deficient Screening Test Kit  Screening test kit is used in the <b>Qualitative</b> testing of glucose-6-phosphate dehydrogenase (G6PD) in whole blood.	750 TESTS/BOX	16 BOXES						

USER'S REQUIREMENTS				VENDOR'S OFFER					
NO.	ITEM DESCRIPTIONS AND SPECIFICATIONS	PACKAGING SIZE	TOTAL ESTIMATE USAGE/YEAR	ITEM DESCRIPTIONS AND SPECIFICATIONS	PART/CATALOGUE NUMBER AND BRAND	PACKAGING SIZE	TOTAL QUANTITY OFFERED /YEAR	*COST PER UNIT (B\$)	TOTAL COSTS (B\$)
2	G6PD Normal Level Control	6X0.5ML/BOX	16 BOXES						
3	G6PD Deficient Level Control	6X0.5ML/BOX	16 BOXES						

NO.	SPECIFICATIONS AND REQUIREMENTS	VENDOR'S OFFER (PLEASE STATE)
1	All reagent test kits supplied throughout this tender shall have a minimum expiry date of six <b>(6) months on delivery</b> . Should the reagent be urgently needed, provision of a reagent test kit or consumable with expiry date of less than six (6) months should be first agreed by the User of the particular laboratory before delivery is made.	
2	All offers made by the vendors should be submitted with reagent inserts stating clearly the item offered and the specifications of the reagents.	
3	The vendor is responsible in ensuring all the reagent kits are delivered in the required temperature as stated by the manufacturer and in a timely manner.	
4	The vendor is responsible in ensuring all the reagent kits are delivered to the laboratory in a good and well-maintained condition.	
5	The vendor is responsible in providing replacements when reagent kits are not delivered in an acceptable condition. For example, broken bottles or reagents are not delivered at the required cold chain as stated by manufacturer.	
6	Delivery of items should be agreed upon by the laboratory. Delivery should only be carried out during government working hours.	
7	Contact person should be stated clearly should there be any queries arise.	
8	The vendor is to provide an after sales services should there be any further queries with regards to the reagents supplied.	
9	Vendor is to provide alternative testing i.e. sending samples to referral laboratory when vendor is unable to fulfill the supply of the reagents as required by the laboratory.	

1. We offer and undertake on your acceptance of our Tender to supply and deliver the above mentioned goods in accordance with your Invitation To Tender.
2. Our Tender is fully consistent with and does not contradict or derogate from anything in your Invitation To Tender. We have not qualified or changed any of the provisions of your Invitation To Tender.
3. We shall execute a formal agreement in the appropriate form set out in Section 4 – Contract of the Invitation to Tender together with such further terms and conditions, if any, agreed between the Government and us.
4. OUR OFFER IS VALID FOR **TWELVE (12)** CALENDER MONTHS FROM THE TENDER CLOSING DATE.
5. When requested by you, we shall extend the validity of this offer.
6. We further undertake to give you any further information which you may require.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
*[Signature of authorised officer of Tenderer]*

Name:

Designation:

Tenderer's official stamp:



## SCHEDULE 2 - INFORMATION SUMMARY

2.1 Tenderers shall provide in this Schedule the following information:

- (a) Management summary
- (b) Company profile (including Contractor and sub-contractor(s), if any)
- (c) Years of experience (as of the Tender Closing Date) of the Contractor and sub-contractor(s) in the:
  - *Supply & Delivery Of Laboratory Equipment, Test Kits and Consumables.*
- (d) Other information which is considered relevant

### SCHEDULE 3 – SUB-CONTRACTS

- 3.1 Tenderers shall complete Table 3.1 with information about all the companies involved in the provision of the services and items specified in this tender. This shall include details about the Contractor and each sub-contractor involved, as well as their respective responsibilities.
- 3.2 Tenderers shall also indicate in Table 3.1 any alliance relationship established with each sub-contractor. An alliance is defined as a formal and binding business relationship between the allied parties.

Table 3.1 Responsibility Table

Company Name	Responsibility Description	Alliance Relationship between Contractor and Sub-contractor(s)		
		Alliance Exists? (Y/N)	Date Established	Alliance Description
<b>Contractor</b>				
		Not Applicable	Not Applicable	Not Applicable
<b>Sub-contractor(s)</b>				

## **SCHEDULE 4 – COMPANY’S BACKGROUND**

- 4.1 Each of the companies involved in this tender, including Contractor and sub-contractor(s) (if any), shall provide information on the company’s background, scope of operations, financial standing and certified copy of its Certificate of Incorporation or Certificate of Registration (as the case may be).

## SCHEDULE 5 – REFERENCES

- 5.1 Tenderers shall submit a list of customers in Table 5.1 to whom the Contractor has provided similar services and items as specified in this tender in the recent 5 years as of the Tender Closing Date.

Table 5.1 References of previous customers

Customer Name and Address	Customer Type (Govt or Quasi Govt)*	Contact Person	Title	Contact Number, Fax Number and E-mail Address

**\*Note: Tenderers shall indicate whether the customer is a Government or Quasi Government organisation. A Quasi Government is defined as an organisation which (1) is managed and controlled by the Government; or (2) has at least 50% shares being held by the Government. Please leave the column blank if the customer is neither a Government or Quasi Government organisation.**

- 5.2 The Ministry of Health shall treat all the information submitted under this schedule in strict confidence.
- 5.3 The Ministry of Health reserves the right to contact the references for tender assessment purposes.

## **SCHEDULE 6 - SUBMISSION OF SAMPLE**

- 6.1 Tenderers shall submit the Submission of Sample form below in respect of the items specified in this tender.
- 6.2 Samples of the items to be submitted shall be:
  - a) identical in packing and manufacture to the items to be offered by the Tenderer; and
  - b) marked with the corresponding item number of the tender.

## SUBMISSION OF SAMPLE FORM

To:

TENDER REFERENCE NO: KK/287/2022/LAB(TC)

### INVITATION TO TENDER

**TO SUPPLY AND DELIVER G6PD QUALITATIVE SCREENING KITS FOR NATIONAL CLINICAL CHEMISTRY REFERENCE LABORATORY, DEPARTMENT OF LABORATORY SERVICES, MINISTRY OF HEALTH FOR A PERIOD OF THREE (3) YEARS USAGE**

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### SUBMISSION OF SAMPLE FORM OF (NAME OF TENDERER)

NO.	TEST/REAGENT NAME	SAMPLE SUBMITTED (indicate with ✓)	SAMPLE NOT SUBMITTED (indicate with ✕)	OFFERED/ NOT OFFERED (indicate as appropriate)
1	<b>G6PD Deficient Screening Test Kit</b>  Screening test kit is used in the <b>Qualitative</b> testing of glucose-6-phosphate dehydrogenase (G6PD) in whole blood.			
2	<b>G6PD Normal Level Control</b>			
3	<b>G6PD Deficient Level Control</b>			

We understand as stated in the Instructions to Tenderers that Tenders without samples shall not be considered.

Tenderer's official stamp:

\_\_\_\_\_  
*[signature of authorized officer of Tenderer]*

Name:

Designation:

Date:

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### FOR OFFICE USE

Date of receipt : \_\_\_\_\_

Receiving Officer : \_\_\_\_\_