

BIL	Quotation Reference	Description	Advertisement Date	Closing Date (Not Later Than 2.00PM)	Quotation Fee	Requesting Department	Focal Person
2	(15) PSD/QTN/2023/ESTET – (RIPASH)	<p>REPAINTING WORKS AT BUNGALOW NO.8 & 9 AT PSYCHIATRIC SERVICES, KAMPONG KIARONG</p> <p>CLASS I & ABOVE / CATEGORY B01, KA01 & E01</p> <p>ELIQIBILITY FOR TENDERERS: QUALIFICATION OF SUPPLIER / TENDERER: MUST BE REGISTERED WITH MINISTRY OF HEALTH AND MINISTRY OF DEVELOPMENT</p> <p>PLACE OF SUBMISSION: QUOTATION BOX (GROUND FLOOR) MINISTRY OF HEALTH COMMONWEALTH DRIVE BANDAR SERI BEGAWAN, BB 3910 NEGARA BRUNEI DARUSSALAM</p>	28/02/2023	18/03/2023	\$5.00	BAHAGIAN PENGURUSAN ESTET HOSPITAL, RAJA ISTERI PENGIRAN ANAK SALEHA.	<p>ABDOL HAZIS BIN HAJI AHAD</p> <p>KETUA BAHAGIAN PEMELIHARAAN ESTET</p> <p>TEL: 2242424 ext. 2222</p>

**ESTATE MANAGEMENT
MINISTRY OF HEALTH**

A	1. <input type="checkbox"/>	_____
	2. <input type="checkbox"/>	_____
	3. <input type="checkbox"/>	_____
FOR OFFICIAL USE ONLY		

Quotation For : **REPAINTING WORK AT BUNGLOW 8 & 9 AT PSYCHIATRIC SERVICES, KAMPONG KIARONG**

Quotation No. : () QTN/RIPASH/ESTATE/BLDG/2023 Closed On : _____ Receipt No. : _____

PART A - AGREEMENT

1.0 On behalf of _____ I, the undersigned, agree to carry out the above Works / Service / Supply* for a sum of B\$ _____ (Brunei Dollars)

(or),

At Schedule of Rates attached subject to the adjustment percentage of an additional (+) / a deduction (-)* _____ % with an approximate Maximum Contract Sum as stated in PART C - APPENDIX Item 6.0.

And,

within the Contract Period of 02 (TWO) Days / Weeks / Months* in accordance with the terms and conditions below.

2.0 Owner / Director * 's : _____
Signature & Name : (_____)
IC No. : _____

2.1 Signature & Name of Witness : _____
IC No. : _____

2.2 Company Address : _____

B
Company Stamp

2.3 Tel. No. : _____ Fax No. : _____ E-mail : _____

2.4 Date : _____

ACCEPTANCE OF CONTRACT (FOR OFFICIAL USE ONLY)

3.0 On behalf of the Brunei Government, I accept your offer to carry out all/items* _____ of the above for a sum of B\$ _____ (Brunei Dollars)

or

At Schedule of Rates attached subject to the adjustment percentage of an additional (+) / a deduction (-)* _____ % with an approximate Maximum Contract Sum as stated in PART C - APPENDIX Item 6.0.

And,

within the Contract Period of _____ Days / Weeks / Months* in accordance with the terms and conditions below.

4.0 _____
(_____)

4.1 _____
For Senior Special Duties Officer

4.2 Signature & Name of witness : _____
(_____)

4.3 Address : _____

4.4 Tel. No. : _____ Fax No. : _____ E-mail : _____

4.5 Date of Contract : _____ Approval No. : _____

4.6 The Contract Administrator is : _____

4.7 The Starting Date is on : _____

Note : An asterisk * indicates text that is to be deleted as appropriate

C
Department Stamp

1.0 BASIS OF QUOTATION, OVERALL OBLIGATIONS AND ADMINISTRATION**1.1 Overall Obligations of the Government:**

- 1.1.1 To provide access at proper times for the Contractor to do his Works.
- 1.1.2 To provide all information and facilities stated in this Contract to enable the Contractor to do his Works.
- 1.1.3 To pay the Contractor as provided in this Contract.
- 1.1.4 To assign a Contract Administrator to administer this Contract.
- 1.1.5 May take out or renew collateral warranty and insurance as referred to in Clause 1.2.3 and Clause 1.2.4 below if the Contractor fails to do so.

1.2 Overall Obligations of the Contractor:

- 1.2.1 To finish the Works to the quality standards provided in this Contract within the Completion Date(s) and Contract Period provided in this Contract.
- 1.2.2 To cooperate with all other Contractors working on the project and not to disrupt them or cause damage to their Works.
- 1.2.3 To provide a collateral warranty containing a similar obligation as under this Contract directly to a third party if requested by the Contract Administrator.
- 1.2.4 To provide and maintain valid Contractor's all risks insurance policy at all times.

1.3 Instructions, Certifications & Job Orders

- 1.3.1 The Contract Administrator can issue instructions and certifications including Job Orders to the Contractor on anything relating to the Works.
- 1.3.2 All instructions, certifications and Job Orders must be in writing, dated and clearly identified as Contract Administrator's Instructions, Certifications and Job Orders.
- 1.3.3 For each Job Order, the Contract Administrator must state a commencement date and a reasonable date for its completion and the Contractor must complete each Job Order by that completion date.
- 1.3.4 The minimum and maximum of any one Job Order to be issued as stated in the Appendix Item 5.0 and the maximum to be issued must be capable of being carried out and completed within the Contract Period.
- 1.3.5 The Contractor must comply with all instructions, certifications and Job Orders issued by the Contract Administrator.
- 1.3.6 The Contract Administrator may arrange others to complete the Works if the Contractor fails to comply with Clause 1.3.5, and the Contractor shall pay for all extra costs incurred.

2 QUALITY, HEALTH, SAFETY AND ENVIRONMENT**2.1 Quality**

- 2.1.1 The Contractor must do his Works based on the documents referred to in this Contract and other instructions and information given to him by the Contract Administrator.
- 2.1.2 If any of the Works is not done according to this Contract or if there is any other breach of this Contract by the Contractor, the Contract Administrator shall inform the Contractor of the shortfall(s) in writing. The Contractor must rectify the shortfall(s).
- 2.1.3 If the Contractor does not rectify the shortfall(s), the Contract Administrator may arrange others to rectify the shortfall(s). The Contract Administrator can also certify either:
 - (a) The cost of rectifying such shortfall(s); or
 - (b) The reduced value of the completed Works due to such shortfall(s)
 as provided in the Payment Certification Clause.
- 2.1.4 The Contract Administrator can continue to do this throughout the project and during the Defects Liability Period (as stated in the Appendix Item No. 3.0) after the Contract Administrator confirms the Works is complete as provided in the Completion Clause.

2.2 Health, Safety And Environment

- 2.2.1 The Contractor must keep the site clean and safe at all times.
- 2.2.2 The Contractor must comply with all laws and regulations relating to Health, Safety and Environment Act, if any.

3 TIME OBLIGATIONS**3.1 Starting, Progress and Finishing**

- 3.1.1 If not stated in this Contract, the Contract Administrator will inform the Contractor when to start work in writing. The Contractor shall not be entitled to claim for any loss or damage caused by any delay of possession of site.
- 3.1.2 The Contractor must progress with the Works in a regular and diligent manner.
- 3.1.3 The Contract Administrator can instruct the Contractor to stop and restart at any time.
- 3.1.4 The Contractor must finish all the Works within the Completion Date(s) stated in this Contract or as instructed by the Contract Administrator.

3.2 Adjusting Time for Completion

- 3.2.1 If the Government or Contract Administrator or anyone within either of their responsibility or control (which includes other Contractors on site), or anything beyond the Contractor's control, disrupts the Contractor from finishing within the completion period, the Contract Administrator must assess the impact of this disruption on the Contractor's Works.
- 3.2.2 If any Completion Date(s) is affected the Contract Administrator must adjust the Completion Date(s).
- 3.2.3 This must be done in a written certificate clearly identified as Extension of Time Certificate.

3.3 Completion

- 3.3.1 When the Contractor practically completed all the Works, he shall inform the Contract Administrator stating he has completed.
- 3.3.2 The Contract Administrator must decide when the Works has actually practically completed by the Contractor.
- 3.3.3 This decision must be in a written certificate clearly identified as Certificate of Practical Completion.
- 3.3.4 The Contract Administrator must decide when all obligations of the Contractor are fully discharged.
- 3.3.5 This decision must be in a written certificate clearly identified as a Final Completion Certificate.
- 3.3.6 This must be done after the end of Defects Liability Period (as stated in the Appendix Item No. 3.0) or when the Contractor has rectified all the shortfall(s) including Works that is not according to this Contract and any other breach of Contract by the Contractor identified by the Contract Administrator, whichever is later.

3.4 Delayed Completion

- 3.4.1 If the Contractor does not finish by the date stated in the Contract or Job Order, he shall pay Liquidated and Ascertained Damages due to the delay to the Government as provided in the Payment Certification Clause.
- 3.4.2 Liquidated Damages is calculated for delay between when the Contractor should have completed the Works and when he actually completed the Works.

4 VARIATIONS TO WORK

- 4.1.1 The Contract Administrator can issue instructions to vary the Works to be done.
- 4.1.2 If the Contract Administrator instructs the Contractor to vary any of the Works and there is a financial impact, the Contract Administrator must certify the value of the variation work as provided in the Payment Certification Clause.
- 4.1.3 The Contract Administrator must value the variation work using the Summary of Works rates and/or adjusted Schedule of Rates. If neither are available then using fair market rates.
- 4.1.4 This shall be done in a written certificate clearly identified as Variation Order certificate.

5 PAYMENT CERTIFICATION

5.1 Claims and Payment Certificate

- 5.1.1 The Contractor must submit a claim for the Works done before any payment certificate can be issued.

5.2 Contents of Payment Certificate:

- 5.2.1 The payment certificate must include the following:
- 5.2.2 Add the following:
 - (a) Cumulative value of the Works done. This is valued based on Summary of Works rates and/or adjusted Schedule of Rates, if any. If none, then valued based on fair market rates.
 - (b) Value of variation work properly instructed by the Contract Administrator and properly done by the Contractor.
- 5.2.3 Deduct the following:
 - (a) Liquidated and Ascertained Damages which is calculated for delay between when the Contractor should have completed the Works and when he actually practically completed the Works.
 - (b) The value of any shortfall(s) due to Works done according to this Contract or due to any other breach of this Contract by the Contractor which the Contract Administrator has informed the Contractor. If the Contractor does not rectify the shortfall(s) the Contract Administrator can certify either:
 - (i) The cost of rectifying such shortfall(s) by others; or
 - (ii) The reduced value of the completed Works due to such shortfall(s) as stated in the Appendix.
 - (c) A percentage of the sum of total additions above will be retained (as the Retention Sum) and released after the end of Defects Liability Period or when the Contractor rectified all the shortfall(s) including Works that are not done according to this Contract and any other breach of contract by the Contractor identified by the Contract Administrator.

- (d) The Net Amount Payable is the amount the Government must pay to the Contractor. This is calculated by:
- (i) Adding the total under additions above;
 - (ii) Deducting the total of all deductions above; and
 - (iii) Deducting the cumulative amount certified previously.
- (e) The Contract Administrator may deduct any monies owed by the Contractor to the Government under this Contract or any contract(s) from the Contractor's payments.

6.0 TERMINATION OF CONTRACT

6.1 If the Contractor:

- (a) Suspends the Works before completion without any reasonable cause; and/or
- (b) Fails to proceed with the Works within the time stated in the Contract Administrator's Instructions; and/or
- (c) Fails to comply with the Contract Administrator's Instructions;

for fourteen (14) days after a notice sent to the Contractor, the Contract Administrator can determine this Contract by a written notice.

6.2 If the Contractor:

- (a) Becomes bankrupt; or
- (b) Goes into liquidation; or
- (c) Has offered or given or agreed to give to any person any gift or consideration of any kind as an inducement or reward for doing or forbearing to do or for having done or forborne to do any action in relation to the obtaining or execution of this Contract with the Government, or for showing or forbearing to show favour or disfavour to any person in relation to this Contract or any other contract with the Government or the like acts shall have been done by any person employed by the Contractor or acting on his behalf (with or without the knowledge of the Contractor), or if, in relation to this Contract or any other contract with the Government, the Contractor, or any person employed by the Contractor or acting on his behalf shall have committed or abetted to commit an offence under the Prevention of Corruption Act (Chapter 131) or section 161, 162, 163, 164, 165, 213, 214 or 215 of the Penal Code (Chapter 22)

this Contract is terminated by a written notice.

6.3 In either (6.1) or (6.2) above, the Contract Administrator may complete the Works by other ways and the Contractor shall pay for all extra costs incurred.

6.4 Termination For Convenience

- (a) The Government may at any time, give the Contractor a written notice to terminate the employment of the Contractor under the Contract and the Contractor shall immediately or upon such other date as specified in the written notice;
 - i. cease all works under the Contract, which shall include, but be not limited to such work for the purpose of protecting, making safe or tidying up such part of the works as may already have been executed, or may be in the course of execution.
 - ii. vacate the site, remove all his plant, tools, equipment, goods and unfixed materials which have not been paid by the Government and handback possession of the site to the Government.
- (b) In the event of termination under this Clause, Contract Administrator shall certify the amounts payable to the Contractor and the Contractor shall provide all reasonable assistance to the Contract Administrator. In the event that the Contractor does not submit the necessary information required, the Contract Administrator shall make his certification on the information available. The amount certified shall be paid by the Government less any sums previously paid or due to or recoverable by the Government from the Contractor.

PART C - APPENDIX

<p>1.0</p>	<p>Completion Date: (If not stated, to be instructed by the Contract Administrator. If more than one completion period, identify the scope of Works for each completion period) For Term Contract, the Contract shall ends when the following conditions are met: (a) The actual expiration of the Contract Period; or (b) The limit of the Approximate Maximum Total Value of All Job Orders have been reached; Whichever of the above comes first but subject to Clause 3.2 and Clause 4.0.</p>	
<p>2.0</p>	<p>Liquidated and Ascertained Damages (LAD): (If none stated, then the Contract Administrator may certify a reasonable sum as compensation for delay)</p>	<p>= 15% x Contract Sum No. of Days</p>
<p>3.0</p>	<p>Shortfalls / Defects Liability Period: (If none stated, NINE (9) MONTHS from the date of completion)</p>	<p><u>09</u> Months</p>
<p>4.0</p>	<p>Retention Sum: (If none stated, FIVE (5%) PERCENT of the Contract Sum)</p>	<p><u>10</u> % of the Contract Sum</p>
<p>5.0</p>	<p>Minimum and Maximum Values of Job Orders: Minimum value of any one Job Order to be issued Maximum value of any one Job Order to be issued (If none stated, the maximum value to be issued must be capable of being carried out and completed within the Contract Period)</p>	<p>≤ B\$ _____ ≥ B\$ _____</p>
<p>6.0</p>	<p>Approximate Maximum Total Value of All Job Orders for the Contract Period: (If not stated, NOT MORE THAN \$50,000.00 - BRUNEI DOLLARS FIFTY THOUSANDS) The Contract Administrator gives no warranty or undertaking as to the actual amount of Works that will be issued through Job Orders and no variance in the actual value of Works ordered shall give rise to a change in any rate, price or percentage adjustment.</p>	<p>≤ B\$ _____</p>

RINGKASAN SEBUTHARGA
SUMMARY OF QUOTATION

Tajuk / Title : REPAINTING WORK AT BUNGLOW 8 & 9 AT PSYCHIATRIC SERVICES, KAMPONG KIARONG

Bil. Sebutharga Quotation No.	: ()QTN/RIPASH/ESTATE/BLDG/2023	Ruj. Permohonan Request Ref.	: -	No. MOH MOH No.	: -
				Lain-lain Others	: -

Muka 1 Dari 3
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Bil. No.	Keterangan Description	Unit Unit	Kadar Rate	Kuantiti Quantity	Jumlah Amount	
					\$	¢
Jumlah dibawa dari depan/ Amount brought forward						
A.	All quantities are <u>PROVISIONAL</u> are subject to final measurement upon completion.					
B.	The OIC will not entertain any claims if this is not formalized for any approved variation.					
C.	All price quoted to be inclusive of Insurance.					
D.	The Contractor shall provide suitable and adequate PPE for all workers and supervisor on site.					
E.	The descriptions stated in the quotation are not comprehensive. Reference should be made to the OIC for details of types of materials and quality of workmanship. Unless otherwise specifically stated in the quotation. The following shall be deemed to be included: - <ul style="list-style-type: none"> • Labour & all cost in connection therewith. • Materials and goods including materials required for lapping, jointing and the like and all costs in connection therewith such as conveyance and delivery. • Unloading, storing, returning, packing, handling, hoisting and lowering materials. • Waste materials should be dump to approved dumping ground. • Use machine, equipment and all costs in connection therewith. • Establishment of charges overloads charges and profit. • Provide photographs to be 4r sizes (1set) including before commencement of works throughout the duration of the project and after completion of works prior to submission of payment. • In compliance with Construction and/or renovation maintenance, repair and demolition in the health care setting – Infection Control Risk Assessment Implementation and Monitor Policy. • In compliance with Guideline for The Provision of Hand Washing Station in the Healthcare Setting. • Warranty period to be covered for 6 months. 					
JUMLAH DIBAWA KE DEPAN AMOUNT CARRIED FORWARD						

Bil. No.	Keterangan Description	Unit Unit	Kadar Rate	Kuantiti Quantity	Jumlah Amount	
					\$	c
<i>Jumlah dibawa dari depan/ Amount brought forward</i>						
1.0	PRELIMINARY WORKS Relocate of existing affected M&E / Building Materials / equipment / fittings, movement of furniture and machine and relocate back as per user instruction and all necessary works if required.	Lot		1		
2.0	WALL FINISHES					
2.1	Interior Wall repainting works Apply 1 coat primer and 2 coats of finish coat 'Anti bacteria' interior finishes manufacturer by JUTON or other equivalent approved paint to all internal plaster wall. (Brand offered: _____)					
2.1.1	Location: a. Bungalow 8	Sq.m		410		
2.1.2	b. Bungalow 9	Sq.m		410		
2.2	Exterior Wall Repainting works Apply 1 coat primer and 2 coats of finish coat 'Anti bacteria' exterior finishes manufacturer by JUTON or other equivalent approved paint to all external plaster wall. (Brand offered: _____)					
2.2.1	Location: a. Bungalow 8	Sq.m		960		
2.2.2	b. Bungalow 9	Sq.m		960		
3.0	CEILING FINISHES					
3.1	Ceiling repainting works Apply 1 coat primer and 2 coats of finish coat 'Anti bacteria' exterior finishes manufacturer by JUTON or other equivalent approved paint to all exterior timber ceiling (including timber frame, fascia board, soffit, truss, rafter, frieze board). (Brand offered: _____)					
3.1.1	Location: a. Bungalow 8	Sq.m		200		
3.1.2	b. Bungalow 9	Sq.m		200		
JUMLAH KESELURUHAN BAGI RINGKASAN SEBUTHARGA INI TOTAL AMOUNT FOR THIS SUMMARY OF QUOTATION						

.....
Tandatangan
Pemborong & Chop

.....
Tandatangan
Ketua Pembantu Teknik

.....
Tandatangan
Penolong Pengarah
Pemeliharaan Bangunan dan Kenderaan

Tarikh:

Tarikh:

Tarikh:

Scope of Work and Materials Specification**1. General**

- i. This particular specification is supplementary to the PWD specification (Revised 1988) and general conditions of contract (with Quantities) and shall be read in conjunction with the other documents and Bills of Quantities forming this contract. Any discrepancies between these documents shall be clarified with the Superintending Officer (S.O) whose decision shall be final and binding upon the Contractor.
- ii. This contract is for the supply and provision of all necessary labour, materials, supervision, moving, hoisting, packing, cartage, risk, tools, implements, scaffolding, screens, footways, boarding, temporary enclosures, etc., establishment charges, profit and every other thing required in the construction and maintenance and the carrying out all the conditions of the contract and for the timely and satisfactory completion of the entire works contained in this contract, and the Contractor shall be deemed too allowed for costs or expenses in respect of the above in this Tender Price.
- iii. All dimension/sizes serve as proposal guidance. Contractor shall visit the site and shall consider all relevant aspects of works. No claim for adjustment shall be entertained on the ground of misunderstanding or misinterpretation due to ignorance of the site conditions, measurement etc.
- iv. Materials to be used shall be of the best quality approved by the S.O/O.I.C, workmanship shall be equal to the best in prevailing trade practices.
- v. The Contractor shall note that work carried out without submitting samples for prior approval shall, in the event of unsuitability, unacceptability be rejected forthwith without benefit of compensation in either money or time and the contractor shall require to replace such work immediately in accordance with the requirement of the S.O/O.I.C.
- vi. The Contractor should submit the catalogue of the materials to be used and warranty (if necessary) for the materials and workmanship.
- vii. All the materials to be used must be approved by ABCI Ministry of Development. The Contractor should attach the letter/document from ABCI prior to the materials approval.
- viii. The Contractor must register in Class II and above, category as below to do this work.
B01 – Building Works
- ix. Proper safety measure for the works shall be taken by the contractor the whole duration of contract.

Reminder:

1. All work to be done must adhere to Brunei Darussalam's Covid-19 SOPs
2. All protective measures must be considered to protect lives, structures and environment
3. All chemicals to be used for this treatment must be recognized and certified by The government of Brunei Darussalam. The usage must be known and proven for its effectiveness.