

REFERENCE OF TENDER	DESCRIPTION OF TENDER	TIME PERIOD OF TENDER	DEPARTMENT/DIVISION/ UNIT REQUESTING TENDER	FEES	CLOSING DATE NOT LATER THAN 2.00PM	FOCAL PERSON
KK/24/2023/LAB(TC)	TO SUPPLY AND DELIVER LABORATORY TESTING KITS AND CONSUMABLES FOR SEMEN ANALYSIS AND SPERM PREPARATION FOR HISTOLOGY, CYTOLOGY AND MORTUARY SECTION (ANDROLOGY LABORATORY), DEPARTMENT OF LABORATORY SERVICES, MINISTRY OF HEALTH FOR A PERIOD OF THREE (3) YEARS USAGE	3 YEARS	DEPARTMENT OF LABORATORY SERVICES	\$10.00	28 <sup>TH</sup> FEBRUARY 2023	<p>Nur Hamizah binti Haji Jamaludin  Department of Histology and Cytology Laboratory &amp; Mortuary Section (Andrology Lab)  Ministry of Health  Negara Brunei Darussalam  Contact No.: 2242424 EXT 7103 Fax No.: 2220869  e-mail: nurhamizah.jamaludin@moh.gov.bn</p>

## SECTION 2

### SPECIFICATIONS AND REQUIREMENTS

TENDER REFERENCE NO: KK/24/2023/LAB(TC)

**INVITATION TO TENDER  
TO SUPPLY AND DELIVER LABORATORY TESTING KITS AND CONSUMABLES FOR SEMEN  
ANALYSIS AND SPERM PREPARATION FOR HISTOLOGY, CYTOLOGY AND MORTUARY  
SECTION (ANDROLOGY LABORATORY), DEPARTMENT OF LABORATORY SERVICES,  
MINISTRY OF HEALTH FOR A PERIOD OF THREE (3) YEARS USAGE**

<b>DELIVERY PERIOD</b>	<b>4 – 8 WEEKS AND NO LONGER THAN 12 WEEKS</b>
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NO.	ITEM DESCRIPTIONS AND SPECIFICATIONS	PACKAGING SIZE	TOTAL ESTIMATE USAGE/YEAR
1	<p><b><u>Sperm Vitality by Dye Exclusion</u></b></p> <p><b>Specifications:</b></p> <ul style="list-style-type: none"> <li>• The vital screen should have a function that uses the eosin-nigrosin staining technique to establish the percentage of live spermatozoa (sperm vitality)</li> <li>• The eosin-nigrosin staining technique should be based on the principle that dead cells will take up the eosin (Reagent 1) and as a result stain red. The nigrosin (Reagent 2) provides a dark background which makes it easier to assess the slides.</li> </ul> <p>The vital screen should be based on the test procedure described in the WHO laboratory manual (2010).</p> <ul style="list-style-type: none"> <li>• Vital screen kit should include:</li> </ul> <p>Reagent (1) – 20 ml of 1% eosin Y in saline Reagent (2) – 30ml of 5% nigrosin in saline</p>	<p><b>Consists of 2 bottles</b></p> <ol style="list-style-type: none"> <li>1. 20ml eosin solution</li> <li>2. 30ml nigrosin solution</li> </ol>	<b>5 KITS</b>
2	<p><b><u>Reagent Strips for Semen Analysis</u></b></p> <p><b>Specifications:</b></p> <ul style="list-style-type: none"> <li>• The test strips kit should have function for determining pH and leukocytes level.</li> <li>• The kit should consist of 100 test strips.</li> <li>• The kit should have an Indicator Label.</li> <li>• It should be able to measure the pH readings and level of WBC within 1 minute.</li> <li>• The pH range should have: 5.0-8.5 and, WBC range should have: &gt;1M/ml or &lt;1M/ml.</li> </ul>	<p><b>Per bottle consists of 100 tests strips</b></p>	<b>5 BOTTLES</b>
3	<p><b><u>Quality Control Beads Material for Manual Sperm Counting System</u></b></p> <ul style="list-style-type: none"> <li>• The Beads should have 3 level Quality Control Material that are used in automated and manual</li> </ul>	<p><b>Per Box should include</b></p> <p><b>- Two Positive targets (Level 1</b></p>	<b>4 BOXES</b>

NO.	ITEM DESCRIPTIONS AND SPECIFICATIONS	PACKAGING SIZE	TOTAL ESTIMATE USAGE/YEAR
	<p>sperm counting systems.</p> <ul style="list-style-type: none"> <li>The Beads should have function that can be used to assess the accuracy and precision of the laboratory's sperm counting methods by providing a known target value.</li> <li>It should contain three level materials:               <ol style="list-style-type: none"> <li>5ml Level 1</li> <li>5ml Level 2</li> <li>5ml Negative Control</li> </ol> </li> <li>The material for Level 1 and Level 2 should contains 4-micron latex beads mixed with aqueous solvent.</li> <li>Each box should have issued and each has a label the Level Target Value for the target value comparison.</li> </ul>	<p>and Level 2) and, - a Negative Control</p>	
4	<p><b><u>Gradient System for Semen Preparation</u></b></p> <p>Specifications:</p> <ul style="list-style-type: none"> <li>The gradient system for semen preparation should consist of silane-coated colloidal silica particles suspended in HEPES-buffered EBSS (Earle's balanced salt solution)</li> <li>The preparation kit should include of Lower Layer, Upper Layer and Washing Medium solutions.</li> <li>The kit should have</li> </ul> <p>pH between 7.20-7.90</p> <p>Osmolality: 310-340 mOsm/kg (Upper layer) 320-350 mOsm/kg (Lower layer) 310-330 mOsm/kg (80%)</p> <p>Sperm survival test: ≥80% survival after 4 hours exporsure of density selected spermatozoa to the test medium.</p>	<p>Per box consists of 8 preparation kits</p> <p>8x 2.5ml Lower Layer 8x 2.5ml Upper Layer 8x 5ml Washing / Insemination Medium</p>	16 BOXES
5	<p><b><u>Special Staining System Kit Technique</u></b></p> <p>Specifications:</p> <ul style="list-style-type: none"> <li>The stain kit should be use for <i>in vitro</i> diagnostic use.</li> <li>The kit should include an easy three-step differential stain for bone marrows, SMEARs, FNAs, and microorganisms such as Helicobacter pylori.</li> <li>The stain kit should be able to stain sample smears to clearly define individual cells, their nuclear detail, and the cytoplasmic structure for microscopic examination.</li> <li>The kit should include 3 types of reagents:</li> </ul> <p>(1) Reagent 1: Fixative (2) Reagent 2: Eosin (3) Reagent 3: Methylene Blue</p>	<p>Per kit consists of three reagents</p> <p>(1) 500ml Fixative (2) 500ml Eosin 500ml Methylene Blue</p>	6 KITS

NO.	SPECIFICATIONS AND REQUIREMENTS
1	All reagent test kits / consumables supplied throughout this tender shall have a minimum expiry date of <b>six (6) months on delivery</b> . Should the reagent or consumable be urgently needed, provision of a reagent test kit or consumable with expiry date of less than six (6) months should be first agreed by the User of the particular laboratory before delivery is made.
2	Letter of Undertaking (LOU) shall be produced upon each delivery of test kit or consumable with expiry date of less than six (6) months and vendor shall declare in the LOU that unused, unopened, expired kits will be replaced accordingly. For items which are known to have short expiry date such as those containing red blood cells, list down all such items and vendor shall declare in this tender submission of such items and shall be exempted from submitting LOU upon delivery.
3	Staggered delivery every 3 months period directly to the User.
4	Product inserts and MSDS shall be provided to the User.
5	International markings: products must be CE marked or equivalent standards that are acceptable to the users.
6	The reagents shall be transported and delivered to Andrology laboratory in a proper packaging places in a temperature-controlled container or box as required by the manufacturer to ensure the 'cold chain' is not disrupted.
7	All costs incurred for the supply and delivery of reagents and consumables will be borne by the successful vendor.
8	User shall have the rights to refuse delivery of items that do not meet the acceptance criteria such as, but not limited to, the following: <ol style="list-style-type: none"> <li>1. Tampered or damaged box</li> <li>2. Leakage upon delivery</li> <li>3. Items stored pre-delivery not in accordance to manufacturer's instructions</li> <li>4. Expiry date not meeting requirement</li> </ol>
9	User shall have the rights to return any items, and to be replaced at no extra cost, if found not meeting the acceptance criteria upon opening a pack such as, but not limited to, the following: <ol style="list-style-type: none"> <li>1. Tampered or damaged packaging</li> <li>2. Evident of leakage or damaged products</li> <li>3. Expired products that are evidently less than the requirement mentioned in para 1 calculated from delivery date</li> <li>4. Leakage upon delivery</li> </ol>
10	Vendor shall submit samples of the offered items directly to the Users no later than 7 days after the Closing Date of this advertisement or as required by the Users.
11	<b>TRAINING</b>
11.1	Training shall be provided, at no additional cost, as follows:
11.2	On-site training for ALL staff members expected to handle the testing. Please ensure that adequate time is allocated such that training will take place in small groups to minimize staff shortage in the laboratory.
11.3	Refresher training shall be provided every two (2) years.
11.4	Certificate of competence is to be issued to all trainees after completion of training.
11.5	Inviting speakers from overseas to give talks or presentations to the users on topics related to the laboratory testing as part of users' continuous education.
12	<b>FINANCIAL AGREEMENT</b>
12.1	Supply of the test kit including reagents, consumables and/or accessories is based on the number of kits required in the Purchase Order according to an agreed schedule period as stated in para 2.
12.2	Buffer stock of the test kit including reagents, consumables and accessories shall be available at the local representative as contingency.
12.3	Should there be any discontinuity of reagents / consumables due to non-compliance in the manufacturing of reagents; the vendor must be able to provide an alternative so that the test requests / services are still available for the customers.
12.4	<b>EXIT CLAUSE:</b> The tender contract shall be automatically terminated even though tender has not yet expired

NO.	SPECIFICATIONS AND REQUIREMENTS
	and this shall be in effect due to, but not limited to, the following: <ol style="list-style-type: none"> <li>1. When the testing is no longer required or relevant i.e. test is obsolete, to the laboratory or the Department.</li> <li>2. When the item(s) set out in this tender is/are no longer required by the laboratory or the Department.</li> <li>3. When the approved budget allocation for this tender contract has been used up before the tender contract expires whereby a renewal of tender shall be submitted by the user for an open advertisement subject to approval by the Mini Tender Board (<i>Lembaga Tawaran Kecil</i>).</li> </ol>
13	<b>DELIVERY PERIOD:</b> Preferably 4 – 8 weeks and no later than 12 weeks after issue of Purchase Order
14	<b>PRICE VALIDITY:</b> The quotation shall remain valid for 12 MONTHS from the final date for the submission of the quotation and no supplier may withdraw his/her quotation within that period. The Government reserves the right to extend this period if deemed necessary provided that such extension to the quotation validity period shall have written consent of the supplier(s).

\* 6 months validity required for <\$50K or 12 months for >\$50K

<b>DELIVERY PERIOD AFTER PO ISSUED</b>	<b>4-8 WEEKS AND NO LONGER THAN 12 WEEKS</b>	
Lab/Section/Unit	HISTOLOGY & CYTOLOGY LABORATORY AND MORTUARY SECTION (ANDROLOGY LAB)	
Lab/Section/Unit Ref No.:	DLS/PU/AND/2022/A50K/01	
Person to Contact	Name : NUR HAMIZAH HJ JAMALUDIN	
	E-mail : nurhamizah.jamaludin@moh.gov.bn	
	Tel. No. : 2242424 ext. 7103	Fax No. : 2220869
<b>FOR ADMINISTRATION USE ONLY</b>		
PPM/PROC Ref. No.	PPM/PROC/2022/>50K/072(AND)	
Advertisement Ref. No.		Date :

**SECTION 3**  
**FORMS TO BE USED**

**CONTENTS**

**SCHEDULE 1 - TENDER FORM**

**SCHEDULE 2 - INFORMATION SUMMARY**

**SCHEDULE 3 - SUB-CONTRACTS**

**SCHEDULE 4 - COMPANY BACKGROUND**

**SCHEDULE 5 - REFERENCES**

**SCHEDULE 6 - SUBMISSION OF SAMPLE**

**SCHEDULE 7 - LETTER OF DECLARATION**

# SCHEDULE 1

## TENDER FORM

To:

TENDER REFERENCE NO: KK/24/2023/LAB(TC)

**INVITATION TO TENDER  
TO SUPPLY AND DELIVER LABORATORY TESTING KITS AND CONSUMABLES FOR SEMEN ANALYSIS AND SPERM PREPARATION FOR HISTOLOGY, CYTOLOGY AND MORTUARY SECTION (ANDROLOGY LABORATORY), DEPARTMENT OF LABORATORY SERVICES, MINISTRY OF HEALTH FOR A PERIOD OF THREE (3) YEARS USAGE**

<b>DELIVERY PERIOD AFTER PO ISSUED</b>	
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USER'S REQUIREMENTS				VENDOR'S OFFER					
NO.	ITEM DESCRIPTIONS AND SPECIFICATIONS	PACKAGING SIZE	TOTAL ESTIMATE USAGE / YEAR	ITEM DESCRIPTIONS AND SPECIFICATIONS	PART/ CATALOGUE NUMBER AND BRAND	PACKAGING SIZE	TOTAL QUANTITY OFFERED / YEAR	*COST PER UNIT (B\$)	TOTAL COSTS (B\$)
1	<p><u>Sperm Vitality by Dye Exclusion</u></p> <p><b>Specifications:</b></p> <ul style="list-style-type: none"> <li>• The vital screen should have a function that uses the eosin-nigrosin staining technique to establish the percentage of live</li> </ul>	<p><b>Consists of 2 bottles</b></p> <ol style="list-style-type: none"> <li>1. 20ml eosin solution</li> <li>2. 30ml nigrosin solution</li> </ol>	5 KITS						

USER'S REQUIREMENTS				VENDOR'S OFFER					
NO.	ITEM DESCRIPTIONS AND SPECIFICATIONS	PACKAGING SIZE	TOTAL ESTIMATE USAGE / YEAR	ITEM DESCRIPTIONS AND SPECIFICATIONS	PART/ CATALOGUE NUMBER AND BRAND	PACKAGING SIZE	TOTAL QUANTITY OFFERED / YEAR	*COST PER UNIT (B\$)	TOTAL COSTS (B\$)
	<p>spermatozoa (sperm vitality)</p> <ul style="list-style-type: none"> <li>The eosin-nigrosin staining technique should be based on the principle that dead cells will take up the eosin (Reagent 1) and as a result stain red. The nigrosin (Reagent 2) provides a dark background which makes it easier to assess the slides.</li> </ul> <p>The vital screen should be based on the test procedure described in the WHO laboratory manual (2010).</p> <ul style="list-style-type: none"> <li>Vital screen kit should include:</li> </ul> <p>Reagent (1) – 20 ml of 1% eosin Y in saline  Reagent (2) – 30ml of 5% nigrosin in saline</p>								



USER'S REQUIREMENTS				VENDOR'S OFFER					
NO.	ITEM DESCRIPTIONS AND SPECIFICATIONS	PACKAGING SIZE	TOTAL ESTIMATE USAGE / YEAR	ITEM DESCRIPTIONS AND SPECIFICATIONS	PART/ CATALOGUE NUMBER AND BRAND	PACKAGING SIZE	TOTAL QUANTITY OFFERED / YEAR	*COST PER UNIT (B\$)	TOTAL COSTS (B\$)
2	<u>Reagent Strips for Semen Analysis</u> Specifications: <ul style="list-style-type: none"> <li>The test strips kit should have function for determining pH and leukocytes level.</li> <li>The kit should consist of 100 test strips.</li> <li>The kit should have an Indicator Label.</li> <li>It should be able to measure the pH readings and level of WBC within 1 minute.</li> <li>The pH range should have: 5.0-8.5 and, WBC range should have: &gt;1M/ml or &lt;1M/ml.</li> </ul>	Per bottle consists of 100 tests strips	5 BOTTLES						
3	<u>Quality Control Beads Material for Manual Sperm Counting System</u> <ul style="list-style-type: none"> <li>The Beads should have 3 level Quality</li> </ul>	Per Box should include - Two Positive targets (Level	4 BOXES						

USER'S REQUIREMENTS				VENDOR'S OFFER					
NO.	ITEM DESCRIPTIONS AND SPECIFICATIONS	PACKAGING SIZE	TOTAL ESTIMATE USAGE / YEAR	ITEM DESCRIPTIONS AND SPECIFICATIONS	PART/ CATALOGUE NUMBER AND BRAND	PACKAGING SIZE	TOTAL QUANTITY OFFERED / YEAR	*COST PER UNIT (B\$)	TOTAL COSTS (B\$)
	<p>Control Material that are used in automated and manual sperm counting systems.</p> <ul style="list-style-type: none"> <li>The Beads should have function that can be used to assess the accuracy and precision of the laboratory's sperm counting methods by providing a known target value.</li> <li>It should contain three level materials:               <ol style="list-style-type: none"> <li>(1) 5ml Level 1</li> <li>(2) 5ml Level 2</li> <li>(3) 5ml Negative Control</li> </ol> </li> <li>The material for Level 1 and Level 2 should contains 4-micron latex beads mixed with aqueous solvent.</li> <li>Each box should have issued and each has a label the</li> </ul>	<p><b>1 and Level 2) and,</b></p> <p><b>- a Negative Control</b></p>							

USER'S REQUIREMENTS				VENDOR'S OFFER					
NO.	ITEM DESCRIPTIONS AND SPECIFICATIONS	PACKAGING SIZE	TOTAL ESTIMATE USAGE / YEAR	ITEM DESCRIPTIONS AND SPECIFICATIONS	PART/ CATALOGUE NUMBER AND BRAND	PACKAGING SIZE	TOTAL QUANTITY OFFERED / YEAR	*COST PER UNIT (B\$)	TOTAL COSTS (B\$)
	Level Target Value for the target value comparison.								
4	<p><b><u>Gradient System for Semen Preparation</u></b></p> <p>Specifications:</p> <ul style="list-style-type: none"> <li>The gradient system for semen preparation should consist of silane-coated colloidal silica particles suspended in HEPES-buffered EBSS (Earle's balanced salt solution)</li> <li>The preparation kit should include of Lower Layer, Upper Layer and Washing Medium solutions.</li> <li>The kit should have pH between 7.20-7.90</li> </ul> <p>Osmolality:</p>	<p><b>Per box consists of 8 preparation kits</b></p> <p><b>8x 2.5ml Lower Layer</b></p> <p><b>8x 2.5ml Upper Layer</b></p> <p><b>8x 5ml Washing / Insemination Medium</b></p>	<b>16 BOXES</b>						

USER'S REQUIREMENTS				VENDOR'S OFFER					
NO.	ITEM DESCRIPTIONS AND SPECIFICATIONS	PACKAGING SIZE	TOTAL ESTIMATE USAGE / YEAR	ITEM DESCRIPTIONS AND SPECIFICATIONS	PART/ CATALOGUE NUMBER AND BRAND	PACKAGING SIZE	TOTAL QUANTITY OFFERED / YEAR	*COST PER UNIT (B\$)	TOTAL COSTS (B\$)
	310-340 mOsm/kg (Upper layer) 320-350 mOsm/kg (Lower layer) 310-330 mOsm/kg (80%)  Sperm survival test: ≥80% survival after 4 hours exposure of density selected spermatozoa to the test medium.								
5	<u><b>Special Staining System Kit Technique</b></u>  Specifications: <ul style="list-style-type: none"> <li>The stain kit should be use for <i>in vitro</i> diagnostic use.</li> <li>The kit should include an easy three-step differential stain for bone marrows, SMEARs, FNAs, and microorganisms</li> </ul>	Per kit consists of three reagents  (1) 500ml Fixative  (2) 500ml Eosin  500ml Methylene Blue	6 KITS						

USER'S REQUIREMENTS				VENDOR'S OFFER					
NO.	ITEM DESCRIPTIONS AND SPECIFICATIONS	PACKAGING SIZE	TOTAL ESTIMATE USAGE / YEAR	ITEM DESCRIPTIONS AND SPECIFICATIONS	PART/ CATALOGUE NUMBER AND BRAND	PACKAGING SIZE	TOTAL QUANTITY OFFERED / YEAR	*COST PER UNIT (B\$)	TOTAL COSTS (B\$)
	<p>such as Helicobacter pylori.</p> <ul style="list-style-type: none"> <li>The stain kit should be able to stain sample smears to clearly define individual cells, their nuclear detail, and the cytoplasmic structure for microscopic examination.</li> <li>The kit should include 3 types of reagents:               <ol style="list-style-type: none"> <li>(1) Reagent 1: Fixative</li> <li>(2) Reagent 2: Eosin</li> <li>(3) Reagent 3: Methylene Blue</li> </ol> </li> </ul>								

NO.	SPECIFICATIONS AND REQUIREMENTS	VENDOR'S OFFER (PLEASE STATE)
1	All reagent test kits / consumables supplied throughout this tender shall have a minimum expiry date of <b>six (6) months on delivery</b> . Should the reagent or consumable be urgently needed, provision of a reagent test kit or consumable with expiry date of less than six (6) months should be first agreed by the User of the particular laboratory before delivery is made.	
2	Letter of Undertaking (LOU) shall be produced upon each delivery of test kit or consumable with expiry date of less than six (6) months and vendor shall declare in the LOU that unused, unopened, expired kits will be replaced accordingly. For items which are known to have short expiry date such as those containing red blood cells, list down all such items and vendor shall declare in this tender submission of such items and shall be exempted from submitting LOU upon delivery.	
3	Staggered delivery every 3 months period directly to the User.	
4	Product inserts and MSDS shall be provided to the User.	
5	International markings: products must be CE marked or equivalent standards that are acceptable to the users.	
6	The reagents shall be transported and delivered to Andrology laboratory in a proper packaging places in a temperature-controlled container or box as required by the manufacturer to ensure the 'cold chain' is not disrupted.	
7	All costs incurred for the supply and delivery of reagents and consumables will be borne by the successful vendor.	
8	User shall have the rights to refuse delivery of items that do not meet the acceptance criteria such as, but not limited to, the following: <ol style="list-style-type: none"> <li>1. Tampered or damaged box</li> <li>2. Leakage upon delivery</li> <li>3. Items stored pre-delivery not in accordance to manufacturer's instructions</li> <li>4. Expiry date not meeting requirement</li> </ol>	
9	User shall have the rights to return any items, and to be replaced at no extra cost, if found not meeting the acceptance criteria upon opening a pack such as, but not limited to, the following: <ol style="list-style-type: none"> <li>1. Tampered or damaged packaging</li> <li>2. Evident of leakage or damaged products</li> <li>3. Expired products that are evidently less than the requirement mentioned in para 1 calculated from delivery date</li> <li>4. Leakage upon delivery</li> </ol>	
10	Vendor shall submit samples of the offered items directly to the Users no later than 7 days after the Closing Date of this advertisement or as required by the Users.	
11	<b>TRAINING</b>	

NO.	SPECIFICATIONS AND REQUIREMENTS	VENDOR'S OFFER (PLEASE STATE)
11.1	Training shall be provided, at no additional cost, as follows:	
11.2	On-site training for ALL staff members expected to handle the testing. Please ensure that adequate time is allocated such that training will take place in small groups to minimize staff shortage in the laboratory.	
11.3	Refresher training shall be provided every two (2) years.	
11.4	Certificate of competence is to be issued to all trainees after completion of training.	
11.5	Inviting speakers from overseas to give talks or presentations to the users on topics related to the laboratory testing as part of users' continuous education.	
12	<b>FINANCIAL AGREEMENT</b>	
12.1	Supply of the test kit including reagents, consumables and/or accessories is based on the number of kits required in the Purchase Order according to an agreed schedule period as stated in para 2.	
12.2	Buffer stock of the test kit including reagents, consumables and accessories shall be available at the local representative as contingency.	
12.3	Should there be any discontinuity of reagents / consumables due to non-compliance in the manufacturing of reagents; the vendor must be able to provide an alternative so that the test requests / services are still available for the customers.	
12.4	<p><b>EXIT CLAUSE:</b> The tender contract shall be automatically terminated even though tender has not yet expired and this shall be in effect due to, but not limited to, the following:</p> <ol style="list-style-type: none"> <li>1. When the testing is no longer required or relevant i.e. test is obsolete, to the laboratory or the Department.</li> <li>2. When the item(s) set out in this tender is/are no longer required by the laboratory or the Department.</li> <li>3. When the approved budget allocation for this tender contract has been used up before the tender contract expires whereby a renewal of tender shall be submitted by the user for an open advertisement subject to approval by the Mini Tender Board (<i>Lembaga Tawaran Kecil</i>).</li> </ol>	
13	<p><b>DELIVERY PERIOD:</b> Preferably 4 – 8 weeks and no later than 12 weeks after issue of Purchase Order</p>	<p><b>(Yes / No)</b> <b>(If No, please specify)</b></p>
14	<p><b>PRICE VALIDITY:</b> The quotation shall remain valid for 12 MONTHS from the final date for the submission of the quotation and no supplier may withdraw his/her quotation within that period. The Government reserves the right to extend this period if deemed necessary provided that such extension to the quotation validity period shall have written consent of the supplier(s).</p>	

1. We offer and undertake on your acceptance of our Tender to supply and deliver the above mentioned goods in accordance with your Invitation To Tender.
2. Our Tender is fully consistent with and does not contradict or derogate from anything in your Invitation To Tender. We have not qualified or changed any of the provisions of your Invitation To Tender.
3. We shall execute a formal agreement in the appropriate form set out in Section 4 – Contract of the Invitation to Tender together with such further terms and conditions, if any, agreed between the Government and us.
4. OUR OFFER IS VALID FOR **TWELVE (12)** CALENDER MONTHS FROM THE TENDER CLOSING DATE.
5. When requested by you, we shall extend the validity of this offer.
6. We further undertake to give you any further information which you may require.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
*[Signature of authorised officer of Tenderer]*

Name:

Designation:

Tenderer's official stamp:



## SCHEDULE 2 - INFORMATION SUMMARY

2.1 Tenderers shall provide in this Schedule the following information:

- (a) Management summary
- (b) Company profile (including Contractor and sub-contractor(s), if any)
- (c) Years of experience (as of the Tender Closing Date) of the Contractor and sub-contractor(s) in the:
  - *Supply & Delivery Of Laboratory Equipment, Test Kits and Consumables.*
- (d) Other information which is considered relevant

### SCHEDULE 3 – SUB-CONTRACTS

- 3.1 Tenderers shall complete Table 3.1 with information about all the companies involved in the provision of the services and items specified in this tender. This shall include details about the Contractor and each sub-contractor involved, as well as their respective responsibilities.
- 3.2 Tenderers shall also indicate in Table 3.1 any alliance relationship established with each sub-contractor. An alliance is defined as a formal and binding business relationship between the allied parties.

Table 3.1 Responsibility Table

Company Name	Responsibility Description	Alliance Relationship between Contractor and Sub-contractor(s)		
		Alliance Exists? (Y/N)	Date Established	Alliance Description
<b>Contractor</b>				
		Not Applicable	Not Applicable	Not Applicable
<b>Sub-contractor(s)</b>				

## **SCHEDULE 4 – COMPANY’S BACKGROUND**

- 4.1 Each of the companies involved in this tender, including Contractor and sub-contractor(s) (if any), shall provide information on the company’s background, scope of operations, financial standing and certified copy of its Certificate of Incorporation or Certificate of Registration (as the case may be).

## SCHEDULE 5 – REFERENCES

- 5.1 Tenderers shall submit a list of customers in Table 5.1 to whom the Contractor has provided similar services and items as specified in this tender in the recent 5 years as of the Tender Closing Date.

Table 5.1 References of previous customers

Customer Name and Address	Customer Type (Govt or Quasi Govt)*	Contact Person	Title	Contact Number, Fax Number and E-mail Address

**\*Note: Tenderers shall indicate whether the customer is a Government or Quasi Government organisation. A Quasi Government is defined as an organisation which (1) is managed and controlled by the Government; or (2) has at least 50% shares being held by the Government. Please leave the column blank if the customer is neither a Government or Quasi Government organisation.**

- 5.2 The Ministry of Health shall treat all the information submitted under this schedule in strict confidence.
- 5.3 The Ministry of Health reserves the right to contact the references for tender assessment purposes.

## **SCHEDULE 6 - SUBMISSION OF SAMPLE**

- 6.1 Tenderers shall submit the Submission of Sample form below in respect of the items specified in this tender.
- 6.2 Samples of the items to be submitted shall be:
- a) identical in packing and manufacture to the items to be offered by the Tenderer; and
  - b) marked with the corresponding item number of the tender.

## SUBMISSION OF SAMPLE FORM

To:

TENDER REFERENCE NO: KK/24/2023/LAB(TC)

**INVITATION TO TENDER  
TO SUPPLY AND DELIVER LABORATORY TESTING KITS AND CONSUMABLES FOR SEMEN  
ANALYSIS AND SPERM PREPARATION FOR HISTOLOGY, CYTOLOGY AND MORTUARY  
SECTION (ANDROLOGY LABORATORY), DEPARTMENT OF LABORATORY SERVICES,  
MINISTRY OF HEALTH FOR A PERIOD OF THREE (3) YEARS USAGE**

SUBMISSION OF SAMPLE FORM OF *(NAME OF TENDERER)*

NO.	TEST/REAGENT NAME	SAMPLE SUBMITTED (indicate with ✓ )	SAMPLE NOT SUBMITTED (indicate with ✕ )	OFFERED/ NOT OFFERED (indicate as appropriate)
1	SPERM VITALITY BY DYE EXCLUSION			
2	REAGENT STRIPS FOR SEMEN ANALYSIS			
3	QUALITY CONTROL BEADS MATERIAL FOR MANUAL SPERM COUNTING SYSTEM			
4	GRADIENT SYSTEM FOR SEMEN PREPARATION			
5	SPECIAL STAINING SYSTEM KIT TECHNIQUE			

We understand as stated in the Instructions to Tenderers that Tenders without samples shall not be considered.

Tenderer's official stamp:

\_\_\_\_\_  
*[signature of authorized officer of Tenderer]*

Name:

Designation:

Date:

\_\_\_\_\_  
**FOR OFFICE USE**

Date of receipt : \_\_\_\_\_

Receiving Officer : \_\_\_\_\_